

**ST. CLAIR COUNTY INFORMATION TECHNOLOGY**

Jeffrey C. Sandusky, Director  
10 Public Square, Room A-200  
Belleville, IL 62220-1623  
Ph. (618) 825-2275 Fax (618) 825-9335  
[IT@co.st-clair.il.us](mailto:IT@co.st-clair.il.us)

**INVITATION FOR BID**



**I.F.B 2020-IT01**

**DATE 09/27/2020**

**BID DESCRIPTION**

**Lease of Copiers**

**SUBMISSION DATE**

**October 9, 2020**

**SUBMISSION TIME**

**4:00 p.m.**



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### GENERAL TERMS AND CONDITIONS

#### SECTION 1.0

#### IFB 2020-IT01

**1.1 BID OPENING:**

Sealed bids will be opened on October 12, 2020 at 10:00 a.m. in the office of the Director of Information Technology located in the St. Clair County Building, 10 Public Square, Room A-200, Belleville, IL 62220-1623.

**1.2 BID SUBMITTAL:**

Submit bids to the location indicated in Section 1.1. Bids must be delivered in a sealed envelope clearly marked on the outside with your company name, address, **IFB 2020-IT01** and due date. The County of St. Clair is not responsible for the pre-opening of or the failure to open an Invitation for Bid not properly addressed or identified. Faxed bids are **not** acceptable.

**1.3 CANCELLATION PROVISIONS:**

This contract may be cancelled by either party within thirty (30) days written notice to the other party. Cancellation notice must be sent to:

**COUNTY:**

Christine Rozgowski  
Office Manager, IT  
St. Clair County, Rm. A-200  
10 Public Square, Belleville, IL 62220

**CONTRACTOR:**

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**1.4 RESERVATION OF RIGHTS:**

The County of St. Clair reserves the right to reject any or all bids or portions of bids and award the contract in its entirety, or in part, whichever in its opinion best serves the interest of the County and also has right to waive irregularities in the bid process.

**1.5 TAX EXEMPT STATUS:**

The County of St. Clair is a body politic of the State of Illinois and as such is exempt from the payment of Illinois Sales Tax and most recently has been issued a tax exemption number, E9993-6224-06. In addition, the County is exempt from the federal excise tax and is authorized to make tax free transactions for articles used for its exclusive use.

**1.6 GOVERNING LAW:**

This contract shall be governed by the laws of the State of Illinois. Any and all claims that could arise from this contract shall be filed exclusively in the Circuit Court of the Twentieth Judicial Circuit in St. Clair County, Illinois.



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### 1.7 **REFERENCES:**

Bidder will provide a list of references currently under contract to bidder for services similar to those requested in this bid package. The list must contain the name of the company, contact person and telephone number.

### 1.8 **AUTHORITY TO BIND FIRM IN CONTRACT:**

Bids must give full name and address of bidder. Failure to manually sign bid may disqualify it. Person signing bid should show Title or Authority to bind his firm in a contract. Firm name and authorized signature must appear on the bid sheet provided in this bid package.

### 1.9 **TIE-BIDS:**

In the event a tie exists after evaluating the lowest responsive and responsible bidder, the County shall give each of the bidders who tied an opportunity to adjust their respective bids by phone with a fax to follow. If a tie continues to exist, award will be made by drawing lots.

### 1.10 **CONFLICT OF INTEREST:**

Bidders shall not be employees of St. Clair County.

### 1.11 **DEFAULT:**

Default in promised delivery (without accepted reasons) or failure to meet specifications, authorizes the St. Clair County IT Director to purchase the equipment elsewhere and charge full increase in cost and handling to defaulting bidder.

### 1.12 **GOVERNMENT DISCOUNT:**

As a Unit of Government, St. Clair County qualifies for discounts from A) G.S.A., B) U.S. Communities, and C) Illinois Department of Central Management Services competitively bid programs. If these programs offer deeper discounts than bidder can provide, St. Clair County reserves the right to pay no more than the lower amount.



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### **SPECIFICATIONS**

#### **SECTION 2.0**

#### **IFB 2020-IT01**

##### **2.1 BID:**

Your bid must state the following:

- Good for 60 days after the bid opening date.
- Show pricing for 60-month lease term and payment options.
- Based upon the copier specifications included in the bid packet and any variations from the specifications are to be listed.
- Include detailed pricing for maintenance and supplies.
- Include removal of existing machines to be replaced currently and the installation of the new machines.
- Key user training upon installation.
- Submitted with signed Bid Sheet

##### **2.2 DELIVERY:**

The Vendor will deliver the good/services as agreed upon within the proposal submitted.

##### **2.3 PRICING:**

Delivery costs and any other charges, if any, must be included in the F.O.B. Destination bid price. There will be no adjustment to the bid after the opening date of October 12, 2020. The bill to and shipping address is as follows:

**St. Clair County  
ATTN: Jeffrey Sandusky, IT Director  
10 Public Square, Rm. A-200 IT Dept.  
Belleville, IL 62220-1623**

##### **2.4 SUBSTITUTIONS:**

Currently, we are looking at the Kyocera Ecosys M4125idn; spec sheet attached. Substitutions will be accepted which match the specifications. Variations to the specs enclosed are to be noted in your bid.

##### **2.5 SPECIFICATIONS:**

See attached spec sheet.

**2020-lease of copier spec sheet**



**KYOCERA ECOSYS M4125idn**

<b>BACKGROUND INFORMATION</b>	USA, BLI ID: 14863
Speed Segment	NA
Street Price	None
Manufacturing Status	Current
Part Number	Info not avail
Domestic Intro Date	December 2017
OEM	KYOCERA (China)
Also Sold As	None
Predecessor Model	KYOCERA ECOSYS FS-6525MFP
Replacement Model	
Replacement Date	
Distributed By	Dealers and direct sales
Max Monthly Duty Cycle	80,000 impressions
Recommended Monthly Volume	Info not avail
<b>TYPE</b>	Monochrome copier, MF
Configuration/Scanner	Desktop,digital
Technology	Laser
<b>GENERAL SPECIFICATIONS/PAPER HANDLING</b>	
First Copy Time	5.8 sec
Multicopy (Ltr/Lgl/Ldgr)	25/12/12 cpm
Warm-up Time	21 sec
Std Paper Source(s)	Single drawer
Std Paper Capacity	500 sheets
Paper Weights	16 to 43 lbs
Bypass/Paper Weights	100-sheet/16-lb bond to 140-lb index
Max Paper Sources	4
Max Paper Capacity	1,600 sheets
Max Original Size	11 x 17
Output Size (Min/Max)	5-1/2 x 8-1/2/11 x 17
Copy Resolution	600 x 600 dpi
System Memory (Std/Max)	1-GB RAM3-GB RAM, 128-GB HD
Duplex	Auto (1:2,2:2,2:1)
Duplex Capacity/Paper Sizes	Unlimited/5-1/2 x 8-1/2 to 11 x 17
Document Feeder	Std RADF
Document Feeder Capacity	50 orig
Paper Weights	16-lb bond to 90-lb index
Finisher	None

Tray/Stapling/Position(s)	Not applicable
Other	Electronic sorting; up to two opt 500-sheet paper drawers can be added; 300-sheet output capacity (250-sheet face-down main tray, 50-sheet job separator); optional 32-GB or 128-GB SSD hard drive
<b>SECURITY SPECS</b>	
Network User Authentication	Yes
IP Address Filtering	Yes
MAC Address Filtering	Yes
HDD Overwrite	Opt
Max Overwrites	3
HDD Encryption	Opt
Secure Print	Yes
Encrypted Secure Print	Yes
Encrypted PDF Mode (Encrypted Scanning)	Yes
IPsec	Yes
Secure Sockets Layer (SSL)	Yes
SNMPv3	Yes
Transport Layer Security	Yes
Other	Opt card authentication kit; opt data security kit encrypts and overwrites data on opt hard drive
<b>Control Panel Details</b>	
Control Panel	Keypad and 4.3" color touchscreen
Quantity Selector	1 to 999 (0 to 9 keypad)
Message Display	Yes
Help Key	No
<b>FEATURES</b>	
Automatic Features	AMS, APS, AS, ATS
Book Copy	Yes
Booklet Mode	No
Color	No
Copy Control	100
Covers	No
Editing	No
Energy-Save	Yes
Erase	Std
Image Insert	No
Image Overlay	No
Image Repeat	No
Image Rotate	No
Interrupt	Yes
Job Build	Yes

Job Programs	Yes
Job Time	No
Language	Std
Margin Shift	Yes
Neg/Pos	No
OHP Interleaving	No
Photo Mode	Yes
Poster Mode	No
Preset R/E	4R, 4E
Program Ahead	Std
Sheet Insertion	No
Stamping	No
Timer	No
2-in-1	Std
XY Zoom	No
Zoom Range	25 to 400 (1%)
Other Features	Toner-save mode; ID card copy; skip blank page
<b>ADDITIONAL INFORMATION</b>	
Dimensions (HxWxD)	27.1" x 23.2" x 23.2"
Weight	108 lbs
Power Requirements	120 V, 9.8 A
Energy Used While Power Off	0.1W
Energy Used in Power Save Mode	Info not avail
Energy Used in Ready Mode	55W
Energy Used While Copying	380W
Energy Used While Printing	380W
Energy Used While Scanning	Info not avail
Max Power Consumption	1300W
TEC Value	1.01KWh
Dedicated Outlet	Not required
Energy Star Compliant	Yes
Operating Noise Level	49 dB
COMMENTS	None
<b>OPTIONS</b>	
	PF-470 Paper drawer 500 sheets: \$556
	PF-471 Paper-feed unit 2 x 500 sheets: \$830
	STAND Cabinet stand: \$470
	Stand riser: \$229
	System 13 Fax option: \$526
	IB-50 Interface 10/100/1000BaseTX Gigabit Ethernet: \$570

	IB-51 Interface 802.11b/g/n: \$770
	HD-7 128-GB SSD HDD: \$785
	16-GB SD/SDHC card: \$58
	SD-144-1GB(DDR3) 1-GB memory: \$261
	SD-144-2GB(DDR3) 2-GB memory: \$361
	32-GB SD/SDHC card: \$145
	HD-6 32-GB SSD HDD: \$550
	(B) Card authentication kit: Priced by dealer
	E Data security kit: \$588
	UG-33 ThinPrint support: \$231
<b>SUPPLIES/MAINTENANCE</b>	
	Black starter cartridge; Yield: 3,000
	TK-6117 Black toner cartridge: Priced by dealer; Yield: 15,000; Coverage: ISO/IEC 19752
	MK-6117 Maintenance kit (includes drum and developer): Priced by dealer; Yield: 300,000
	MK-6110 Maintenance kit RADF: Priced by dealer; Yield: 300,000
	PM Schedule: 300,000
<b>MULTIFUNCTION MODES</b>	
Copier	Std
Internet Fax	Opt
Network Printer	Std
Printer	Std
Fax	Opt
Network Fax	Opt
PC Fax	Opt
Scanner	Std
<b>CONNECTIVITY SPECIFICATIONS</b>	
Operating System Support	Win Vista, Server 2008, 7, Server 2012, 8, 8.1, 10, Server 2016, Mac OS X 10.5+, Linux, UNIX
Parallel Interface	None
Serial Interface	None
USB Interface	Std 2.0, std 2.0 (host) x 2
Network Interface	Std Ethernet, std wireless
Interface Type	10/100/1000BaseTX, 802.11b/g/n



Mobile Print Support	Yes (Apple AirPrint, Google Cloud Print, KYOCERA Mobile Print, Mopria Print Service, Wi-Fi Direct)
Near Field Communication	Std
Embedded Software Platform or Extensible Solutions Interface	Hybrid Platform for Advanced Solutions (HyPAS)
<b>FACSIMILE SPECIFICATIONS</b>	
Compression Method	MH/MR/MMR/JBIG
Modem Speed	33.6 Kbps
Max TX Resolution	400 x 400 dpi
Std/Max Fax Memory	12-MB RAM/12-MB RAM
Confid TX/RX	Yes/Yes
Dual Lines	No
Other	Duplex transmission and reception; document box; remote diagnostics; fax/tel switching; transmission speed of less than 3 second
<b>PRINTER SPECIFICATIONS</b>	
Engine Mfr & Model	KYOCERA/M4125idn
Compatibility	PC, Mac
Speed	25 ppm
First-Page-Out Time	5.8 sec
Max Print Area	10.7 x 16.7
Print from USB	Yes (JPEG, PDF, TIFF, XPS)
Enhanced Resolution	1200 x 1200 dpi
Unenhanced Resolution	600 x 600 dpi
Std/Max Printer Memory	Shared
Controller Mfr/Model	KYOCERA/Info not avail
Processor/Bits/MHz	ARM Cortex-A9 Dual-core/Info not avail/1.2 GHz
PDL/PCL	PCL 5e/6/XL, PostScript 3, PRESCRIBE, XPS
Controller Mfr/Model	Not applicable
Processor/Bits/MHz	Not applicable
PDL/PCL	Not applicable
Controller Mfr/Model	Not applicable
Processor/Bits/MHz	Not applicable
PDL/PCL	Not applicable

Other	PDF, XPS and encrypted PDF direct print; IPP (internet) and email printing; WSD print; proof and hold; job storage and job management;
<b>SCANNER AND IMAGE MANAGEMENT SPECIFICATIONS</b>	
Technology/Scan Speed	CIS50 ipm color, 50 ipm black
Max Resolution	600 x 600 dpi
TWAIN Compatible	Yes
Scan Destinations	
Cloud	INA
E-mail	Yes
I-fax	NA
FTP	Yes
SMB	Yes
HDD	Opt*
URL	No
USB	Yes
LDAP Support	Yes
File Formats Supported	JPEG, PDF, compact PDF, TIFF, XPS
Scan/Image Software	Opt KYOCERA business applications and third-party applications
OCR Software	Opt KYOCERA business applications and third-party applications
File Mgmt Software	Opt KYOCERA business applications and third-party applications
Other	Color scanning; WSD scan; skip blank page; scanning speed based on 300 dpi black and white and color; *requires opt hard disk drive
<b>COMMENTS</b>	
	Supports KYOCERA's HyPAS (Hybrid Platform for Advanced Solutions) embedded platform for customized workflow solutions (optional hard disk drive required)



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### **BID SHEET** **IFB 2020-IT01**

Signed Bid Sheet must be enclosed with your submitted bid.

The undersigned has read and understands the requirements of this Invitation for Bid and is authorized to bind his/her firm in a contract.

<hr/> <b>AUTHORIZED SIGNATURE</b> <hr/>	<hr/> <b>DATE</b> <hr/>
<hr/> <b>PRINTED NAME</b> <hr/>	<hr/> <b>COMPANY NAME</b> <hr/>
<hr/> <b>COMPANY ADDRESS</b> <hr/>	<hr/> <b>CITY</b> <b>STATE</b> <b>ZIP</b> <hr/>
<hr/> <b>TELEPHONE NUMBER</b> <hr/>	<hr/> <b>FAX NUMBER</b> <hr/>
<hr/> <b>FEDERAL TAX ID NUMBER</b> <hr/>	<hr/> <b>WEB-SITE ADDRESS</b> <hr/>
<hr/> <b>EMAIL ADDRESS</b> <hr/>	