

ST. CLAIR COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD

Minutes of the November 10, 2020 Meeting

In Attendance:

Board Members:

Sheriff Richard Watson, Chairman
Former Fire Chief Donald Feher, Vice Chairman
Mr. Kevin Elbe
Mr. Ken Easterley
Mr. Randy Bolle
Chief Kendall Perry

Absent:

Former Mayor George Chance

Staff:

Herbert Simmons, 9-1-1 ETSB Executive Director
Kevin Kaufhold, 9-1-1 ETSB Attorney
Bryan Whitaker, EMA Assistant Director
Randy Randolph, 9-1-1 Operations Manager
Teresa Klucker, 9-1-1 ETSB Secretary

Others In Attendance:

Sheriff Watson called the meeting of the ETSB to order at 9:00 a.m. on November 10, 2020 via conference call.

The meeting began with the Pledge of Allegiance.

Roll Call:

Richard Watson – present
Donald Feher – present
George Chance – absent
Kevin Elbe – present
Ken Easterley – present
Randy Bolle – present
Kendall Perry – present

Public Comments:

Approval of Minutes: Sheriff Watson asked for approval of the minutes for the October 13, 2020 meeting. A motion was made by Ken Easterley and seconded by Don Feher to approve the minutes. The motion passed unanimously.

Attorney Report: Attorney Kevin Kaufhold updated the ETSB Board on the Madison County case. He is also researching FOIA items. No action needs to be taken by the ETSB Board at this time.

Director's Report:**Items For Information:**

Monthly Call Statistics: Director Simmons referred to the call statistics for the ETSB Board to review.

PSAP Consolidation Update: Director Simmons informed the ETSB Board that the October 9-1-1 Advisory Board meeting was held via Zoom. There are several vacant seats on the 9-1-1 Advisory Board, and all actions on future legislation will be delayed until those seats are appointed.

Items for Action:**Foertsch Termite and Pest Control Contract:**

Director Simmons requested the ETSB Board's approval to renew the contractual agreement with Foertsch Termite and Pest Control, which covers the semi-annual spraying of the ETSB building and radio tower sites. The semi-annual cost of the ETSB building is \$400.00 and the tower sites is \$2,450.00.

Sheriff Watson asked for a motion to approve the Foertsch Termite and Pest Control Contract renewal. A motion was made by Randy Bolle and seconded by Don Feher. The motion passed unanimously.

Roll Call:

Richard Watson - yes

Donald Feher - yes

George Chance - absent

Kevin Elbe - yes

Ken Easterley - yes

Randy Bolle - yes

Kendall Perry - yes

2021 ETSB Board Meeting Dates:

Director Simmons requested the ETSB Board's approval to accept the proposed meeting dates for the ETSB Board for 2021.

Sheriff Watson asked for a motion to approve the ETSB Board Meeting dates for 2021. A motion was made by Don Feher and seconded by Kendall Perry. The motion passed unanimously.

Roll Call:

Richard Watson - yes

Donald Feher - yes

George Chance - absent

Kevin Elbe - yes

Ken Easterley - yes

Randy Bolle - yes

Kendall Perry - yes

2021 ETSB Budget Approval:

Director Simmons requested the ETSB Board's approval for the submitted ETSB budget for 2021. The submitted budget of \$3,063,972.00 represents a decrease of \$23,111.00 from last year's budget. Additionally, we have one open payroll position and projected unspent capital funds for a final amount of \$535,000.00. In 2020, the ETSB has come in substantially under budget and looks to move in excess of \$600,000.00 to the reserves along with revenues received that have been \$500,000.00 more than projected.

Sheriff Watson asked for a motion to approve the 2021 ETSB proposed budget in the amount of \$3,063,972.00. A motion was made by Don Feher and seconded by Kendall Perry. The motion passed.

Roll Call:

Richard Watson – yes

Donald Feher – yes

George Chance –absent

Kevin Elbe – abstain

Ken Easterley – yes

Randy Bolle – yes

Kendall Perry – yes

Vice- Chairman Don Feher complimented Director Simmons and his ETSB staff on their cost saving efforts to balance and maintain the ETSB budget over the past few years. These efforts along with their diligent vendor negotiations have helped to financially secure the future of the St. Clair County ETSB.

Director Simmons updated the Board on AT&T contract negotiations.

Financial Summaries: Sheriff Watson asked for a motion to approve the financial reports. A motion was made by Randy Bolle and seconded by Don Feher to approve the October 2020 Audit Trail and Surcharge Report and the September 2020 Fund Summary. The motion passed unanimously.

Roll Call:

Richard Watson – yes

Donald Feher – yes

George Chance – absent

Kevin Elbe – yes

Ken Easterley – yes

Randy Bolle – yes

Kendall Perry – yes

Old Business:

New Business:

Executive Session:

Public Comments:

Adjournment: Sheriff Watson asked for a motion to adjourn. At 9:13 a.m., a motion to adjourn was made by Ken Easterley and seconded by Don Feher. The motion passed unanimously.

Respectfully Submitted,
Teresa Klucker

NEXT MEETING: TUESDAY, DECEMBER 8, 2020