

St. Clair County Community Action Agency

BOARD OF DIRECTORS MEETING MINUTES

DATE: Friday, February 6, 2015

TIME: 12:00 p.m.

PLACE: St. Clair County Intergovernmental Grants Department

BOARD MEMBERS: Barbara Cempura, Janice Floyd, Dorothy Meyer, Mary Miller, Dr. Sulbrena Day, Dennis Korte, Warren Fahrenz, Jennifer Childerson,

EXCUSED ABSENCES: Margaret Simmons, Norman Geolat, Luther Smith, Tracy Williams, Eugene Verdu, Vanessa Chapman, Gerard Hasenstab

UNEXCUSED ABSENCES: None

ALTERNATES: Monica Allen (Eugene Verdu)

STAFF: Terry Beach, Cassandra Williams, Mary Pulliam, Latosha Johnson, Monique York

GUESTS: Debra Moore

QUORUM: Yes

Call To Order

Chairman Barbara Cempura called the meeting to order at 12:05 p.m.

Public Comment on the Agenda

No Comment

Announcements

Former Director Dr. Debra Moore introduced Terry W. Beach as the new Executive Director of the Intergovernmental Grants Department.

The next CAA Board Meeting is scheduled for April 10, 2015.

Fiscal Report

None

CSBG Loan Report

None

Consent Items

A motion was called to approve the December 5, 2014 CAA Board Meeting Minutes. A motion was made and seconded (Dennis Korte/Dorothy Meyer). Motion carried.

Reports were provided for the Low Income Household Energy Assistance Program (LIHEAP) and Percentage of Income Payment Plan (PIPP), Community Services Block Grant (CSBG) program, Weatherization (WTX) program and Housing Resource Center (HRC). See attached reports.

Reports Approval

A motion was called to approve the CAA and HRC Program Reports as presented. A motion was made and seconded (Dorothy Meyer/Monica Miller). Motion carried.

Action Items

- a. A motion was called to approve the CSBG Procedural Manual for PY15. A motion was made and seconded (Dr. Sulbrena Day/Jennifer Childerson). Motion carried.

Discussion Items:

a. Strategic Plan Development

DCEO has requested that all CAA's develop a Strategic Plan to align with the Office of Community Services for States to report on the establishment and implementation of CSBG Organizational Standards, no later than Fiscal Year 2016. Terry Beach will research a consultant to assist with the structure of the Strategic Plan.

- b. Tentative CAA Board Training through IAACA for March 2015 will be revisited at a later date due to fees for IACAA to provide IACAA training. The board thought that the fees were substantial and suggested other alternatives.

New Business

Food Pantry and Youth Program Bid Proposals have been received for PY2015. Bids were received from Catholic Urban Programs, Community Interfaith Food Pantry, Sinai Family Life Center, Lessie Bates Davis Neighborhood House, Jackie Joyner Kersee Foundation and the Christian Activity Center. Recommendations will be presented to the Executive Board Committee on behalf of the CAA Board for approval within the next few weeks.

Handouts:

- Social Impact Research Center: Poor By Comparison Report on Illinois Poverty January 2015
- 2015 Simulation "A Virtual Experience of Life on the Edge" Wednesday February 18, 2015 at National Shrine of our Lady of the Snows, Belleville, Illinois from 1pm-4pm
- CSBG Work Program Summary Sheet for PY15
- CSBG IM #138 – State Establishment of Organizational Standards for CSBG Eligible Entities under 678B of the CSBG Act, 42 U.S.C. §9914

Adjournment

Chairman Barbara Cempura called for a motion to adjourn the meeting. A motion was made and seconded (Dorothy Meyer/Dennis Korte) for adjournment. Motion carried. The meeting was adjourned.