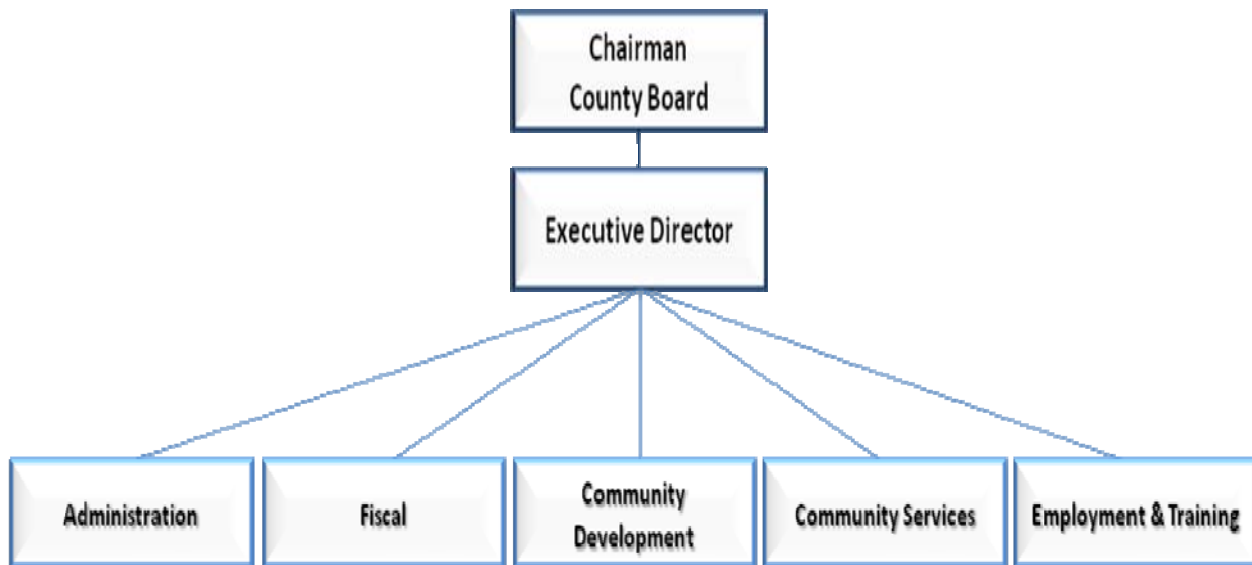


**ST. CLAIR COUNTY INTERGOVERNMENTAL GRANTS DEPARTMENT**  
**ILLINOIS FREEDOM OF INFORMATION ACT POSTING**  
**PURSUANT TO 5 ILCS 140/1 et. seq.**

The St. Clair County Intergovernmental Grants Department (IGD) is a department of county government that administers federal and state grants awarded to St. Clair County. The department is an umbrella entity with three divisions that provide social, community and economic development and employment and training services to county residents and local units of government. The Community Development Division manages the Community Development Block Grant and HOME Investment Partnerships Grant, both providing affordable housing assistance in various forms and infrastructure improvement within municipalities. It also provides gap-financing for employers to create jobs through the Economic Development Department. The Community Services Division provides LIHEAP utility assistance and weatherization services to eligible applicants. Rental assistance is provided to homeless and near-homeless individuals and direct assistance is provided to families and individuals to move them to sustainability. The Employment and Training Division manages WIA programs that use training and work readiness skill development for people who are unemployed and underemployed.

**EMPLOYEES AND STRUCTURE**

The St. Clair County Intergovernmental Grants Department's organizational structure is as follows and in 2013 includes, subject to change, forty-nine (49) full time employees and eight (8) temporary employees:



## BUDGET

The St. Clair County Intergovernmental Grants Department's 2013 annual budget is \$12,563,831.00.

The St. Clair County Intergovernmental Grants Department's operations and budget are overseen by the Intergovernmental Grants Department's Executive Director and the St. Clair County Board Chairman.

### HOW TO REQUEST DOCUMENTS

The St. Clair County Intergovernmental Grants Department's Freedom of Information Act Officers' are Assistant State's Attorneys Sean Murley, Benjamin P. Henning and Lisa M. Porter.

In order for any member of the public to request information and/or public records from the St. Clair County Intergovernmental Grants Department, he or she must make such a request in written format and must specifically request the information and/or documents requested. Furthermore, the request must be directed either in written format to [sean.murley@st-clair.il.us](mailto:sean.murley@st-clair.il.us), or to the following address either by United State's Mail or in person:

St. Clair County Intergovernmental Grants Department  
19 Public Square, Suite 200  
Belleville, IL 62220

### SCHEDULE OF FEES FOR DOCUMENTS REQUESTED PURSUANT TO THE ILLINOIS FREEDOM OF INFORMATION ACT 5 ILCS 140/1 et. seq.

- 1) The first fifty (50) pages of black and white, letter or legal sized copies are **FREE**.
- 2) Each copy after the 50<sup>th</sup> page of black and white, letter or legal sized is **15 CENTS** per page.
- 3) A request of color copies or copies in a size other than legal or letter will be charged the office's **ACTUAL COST OF REPRODUCTION** of these copies.
- 4) For documents produced in electronic format, the requestor will be charged the office's **ACTUAL COST OF PROVIDING THE MEDIA** (cd, dvd, diskette, etc.) which will contain the documents requested. No per page cost will be charged for documents provided only in electronic format.
- 5) For obtaining a certified copy an additional fee of **\$1.00 PER CERTIFIED DOCUMENT** will be assessed.

Please Note: This office may require payment of all fees prior to the initiation of any copying of documents pursuant to statute. Reproduction fees for requests to be used for commercial purposes require advance payment of all fees.