

## Grants Committee Meeting

**October 11, 2017**

### **MINUTES**

Members Present:

Joseph Kassly, Jr., Chairman  
Rick Vernier, Vice Chairman  
June Chartrand  
Susan Gruberman  
Roy Mosley, Jr.  
John West

Members Excused:

Willie Dancy

Staff Present:

Terry Beach, Executive Director  
Jennifer Little, Administrative Assistant

Others Present:

Fred Boch, St. Clair County Board Member

---

Chairman Kassly called the meeting to order at 5:30 p.m. in the IGD Administrative Conference Room.

Attendees rose and recited the Pledge of Allegiance.

Chairman Kassly asked if there were comments from the public on the agenda. There were no public comments.

Chairman Kassly expressed his thanks and appreciation to Vice Chairman Rick Vernier for running the meetings when he has been unable to attend.

Upon a motion by Mr. Mosley, and a second by Mrs. Chartrand, the minutes from the September 25, 2017 Special Grants Committee meeting were approved unanimously.

Upon a motion by Mr. West, and a second by Vice Chairman Vernier, the letter from the Grants Committee Chairman to the County Board Chairman transmitting the payroll and expense claims for the month of September, 2017 was approved unanimously.

Upon a motion by Mr. Mosley, and a second by Mrs. Gruberman, the Check Register Summaries for the pay periods in the month of September, 2017 were approved unanimously and placed on file. IGD financial statements were present for review.

There were no questions concerning the Community Services Group and the report was placed on file.

There were no questions concerning the Community Development Group and the report was placed on file.

There were no questions concerning the Workforce Development Group and the report was placed on file.

Upon a motion by Vice Chairman Vernier, and a second by Mrs. Chartrand, the Community Services, Community Development, and Workforce Development Group reports were approved unanimously and placed on file.

## **Resolutions**

None

## **Old Business**

June Chartrand revisited the proposed meeting date and time change presented at the September Special Grants Committee Meeting. She expressed she would be in favor of changing the meeting date to the same night as the County Board meeting. Terry Beach responded changes would not take effect until January 2018. Members' availability to the proposed change was split; they agreed to hold their decision for a future discussion.

## **New Business**

### A. Director's Report

- Terry Beach said he is collecting information and preparing the Intergovernmental Grants Department's Annual Report which members will receive in the December County Board packets. The annual report is a summary of IGD's accomplishments for 2017.
- Mr. Beach informed members the LIHEAP program opened on October 1<sup>st</sup>; calls began on Monday October 2<sup>nd</sup>. October prioritizes seniors 60 and older and disabled; November adds households with children under 6; and in December the program opens to the general population. Mr. Beach stated the phone system is overworked on Mondays when clients can call for an appointment. He added the program assisted 6,500 households last year. Mr. Beach stated the State of Illinois has a new "ROMA" initiative with the goal of helping clients become self-sufficient. He explained ROMA's purpose is to encourage an individual seeking assistance to utilize all available programs to assist in achieving self-sufficiency.

## **Other Comments**

Roy Mosley expressed the Holiday Food Certificate postcard application this year has been helpful.

Mr. Mosley asked about a recent active shooter scare that took place at the Grants Department. Mr. Beach responded the situation started in our building; the "gun" turned out to be a wooden handle in a man's jacket. Mr. Beach stated the incident initiated with an agitated veteran seeking assistance in the Veterans Administration Office on the third floor of the East Tower. The police detained the suspect down West Main Street near Governor French Academy. Mr. Beach was alerted to the situation in real time and contacted his staff. IGD staff briefly sheltered in place and then evacuated to their designated meeting location. Mr. Beach reiterated the alleged gun was discovered to be a wooden handle. He added approximately 900 County employees recently completed mandatory active shooter training.

## **Adjournment**

Chairman Kassly entertained a motion to adjourn. On a motion by Mr. Mosley, and a second by Mrs. Chartrand, Chairman Kassly adjourned the meeting at 5:56 p.m.