COUNTY BOARD MEETING -November 25, 2013

1. Invocation
2. Pledge of Allegiance
3. Call to Order
4. Roll Call
5. Approval of Minutes of October 28, 2013 Meeting
6. Reports & Communications from the Chairman
   a. Reappt. Commissioners, St. Clair County Parks Grant Commission
   b. Reappt. Commissioner, St. Clair County Merit Commission
7. Miscellaneous Reports
8. Committee Reports
   a. Environment Committee:
      1. Report
   b. Finance Committee:
      1. Treasurer's Monthly Report
      2. Treasurer's Report of Funds Invested
      3. Ord. #13-1083 -2014 Appropriation and County Budget
      4. Ord. #13-1084 Amending Chapter 36, "Taxation", County Clerk Fees
      5. Ord. #13-1085 -Amending Chapter 36, "Taxation", Recorder Fees
      6. Ord. #13-1086 -Amending Chapter 36, "Taxation", Sheriffs Fees
9. Approval of 2014 ICRMT Insurance Package
10. Salary Claims
11. Expense Claims -Claims Subcommittee
c. Grants Committee:
   1. Res. #1958-13-R -Procurement Policy for Midwest-Public Assistance & Infrastructure Grant
   2. Res. #1959-13-R -Policy on the Prohibition of the Use of Excessive Force
   3. Res. #1960-13-R Code of Conduct for Midwest-Public Assistance & Infrastructure Grant
d. Judiciary Committee:
   1. Res. #1962-13-R -Amend Fees Charged by St. Clair County
   2. Review of Executive Session Minutes
e. Property & Recreation Committee:
   1. Approval of Bid from Hank's Excavating & Landscaping for Brush Removal Project at St. Ellen Park
f. Transportation Committee:
   1. Res. #1963-13-RT
g. Trustee Committee:
   1. Res. #1964-13-R -Delinquent Taxes
9. Grants Payroll and Expenses
10. County Health Department Report
11. Department of Revenue Report
12. Comments by the Chairman
Executive Session -Pending Litigation / Workers Compensation
13. Any other Pertinent Business
14. Adjournment
November 25, 2013
Honorable Mark A. Kern
Chairman, St. Clair County Board
10 Public Square, Room B-561
Belleville, IL 62220

County Board Members:
We, the Judiciary Committee, wish to report that the minutes from the
October 28, 2013 County Board Meetings has been entered on record.
The Committee checked the minutes and recommend they be
approved by this Honorable Body.

Respectfully submitted,

JUDICIARY COMMITTEE
St. Clair County Board
MARK A. KERN
CtiAIRMAN
0'SI,ICi5
LO NIE MOSLEY
Vice-CHAIRMAN
BOARD MEMBERS
O'SI'<:11
ROBERT L ALLEN, JR.
O,Stnc' 2
JOAN I ~ INTOSH
'Slnet 3 OLIVER W HAMILTON, SR
District -4
NICHOLAS J. MILIER
O,slnct 6
ROY MOSLEY, JA
D.,,net 7
EDWIN I COCKRELL SA.
District S
KE EASTERLEY
0"trIC19
C. RICHARD VERNIER
District 10
DIXIE M. SEIBERT
O'Slnct II
JERRY J. OINGES
01$111:112
ANGEIA L GROSSMA N-ROEWE
Oo;irl<:1 J
STEPHEN E AEeB
Oislnct 14
ROBERT J. TRENTMAN
DJSlnct15
JOHNW WEST
D\SrIct 16
JUNE CHARTRAND
0IS11C11 7
CURTIS JO ES, M 0
0", lei 18
CRAIG W. HUBBARD
O'Slnct 19
C. DAVID TIEDEMANN
District 20
MICHAEL L BAKER
DSinel 21
FRANK X. HEILIGENSTEIN
November 25, 2013
St. Clair County Board
#10 Public Square
Belleville, IL 62220

Since the following appointments shall be made by the Chairman of the St. Clair County Board with the approval of the Members of the County Board, I respectively submit the following appointments for your consideration and approval:

1. Commissioners, St. Clair County Parks Grant Commission:
   Reappointment of HERBERT SIMMONS to a one (1) year term effective immediately and expiring on December 1, 2014.
   Reappointment of THOMAS S. SCHRAG to a one (1) year term effective immediately and expiring on December 1, 2014.
   Reappointment of IRMA C. GOLLIDAY to a one (1) year term effective immediately and expiring on December 1, 2014.
   Reappointment of RICHARD "DICK" BATTAS to a one (1) year term effective immediately and expiring on December 1, 2014.
   Appointment of JERRY ALBRECHT to a one (1) year term effective immediately and expiring on December 1, 2014.

MARK A. KERN, Chairman
St. Clair County Board
St. Clair County Board
#10 Public Square
Belleville, IL 62220

November 25, 2013

Members of the Board:

Since the following appointment shall be made by the Sheriff with the approval of the Members of the County Board, I respectively submit the following appointment for your consideration and approval:

Commissioner, St. Clair County Merit Commission:

Appointment of ROGER A. RICHARDS to complete a six (6) year term effective immediately and expiring on July 1, 2019.

MARK A. KERN, Chairman
St. Clair County Board

MAKJmw
TO: ST. CLAIR COUNTY BOARD
FROM: MARK A. KERN, Chairman
St. Clair County Board
SUBJ: Miscellaneous Reports
DATE: November 25, 2013

The following routine informational reports are by various department heads for you to receive and to have placed on file by voice vote; no other action being necessary:

Emergency Management Agency
The activities during the period from October 26, 2013 through November 15, 2013 were routine and the report of same will be placed on file in the County Board Office.

County Jail
The Jailer reports the prisoners for the period from October 23, 2013 through November 19, 2013 an average of 462 Prisoners per day. The report of same will be placed on file in the County Board Office.

Detention Home
The total population of the Detention Home for the period from October 23, 2013 through November 19, 2013 was 365 children 353 boys and 12 girls. The report of same will be placed on file in the County Board Office.

This Miscellaneous Report will become a part of the County Board Meeting Minutes.
OCTOBER, 2013 FEE REPORT

Payment Date Range 10/01/13 - 10/31/13

Summary Listing

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<th>Default Bank Account</th>
<th>Number of Transactions</th>
<th>Total Amount Collected</th>
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Payment Category Zoning - Zoning & Mapping Totals 376 $6,311.48

Grand Totals 376 $26,311.48

Value of Construction on which permits were issued for October, 2013: $2,444,010.00

Total Fee ReoOl-t for the month of October, 2012: $27,410.10

Run by Pam Click on 11/19/2013 10:40:20 AM Page 1 of 1
COUNTY OF ST. CLAIR

DEPARTMENT OF BUILDING & ZONING
PHONE (618) 277-6600 10 PUBLIC SQUARE
FAX (618) 277-0482 BELLEVILLE, ILLINOIS 62220-1623
www.co.sl-clair.il.us
November 25, 2013

RE: 2013-03-ZA --Roy Dean & Kimberly Kae Dickey
Owners & Applicants
Marissa Township (County Board District 7)

To the Members of the County Board of St. Clair County, Illinois:

A public hearing was held on November 4, 2013 at 7:20 P.M., in the County Board Room, St. Clair County Building, #10 Public Square, Belleville, Illinois, by the Zoning Board of Appeals to consider a request for a Zoning Amendment to change the zone district classification of certain tracts of land from "B-2" General Business Zone District to "SR-1" Single-Family Residence Zone District, on property described as: Lots 3 & 5 of W.M.K. Lyon's Place; located in Section 27 T. 3 S., R. 6 W., of the 3rd P.M., St. Clair County, Illinois containing 5.2-acres more or less, which is known as 748 E. Lyons, Marissa, Illinois, in Marissa Township.

During the hearing the applicant offered testimony and evidence in support of the application. This testimony and evidence was heard and duly noted by the Zoning Board. The Zoning Board after having considered all relevant sections of the St. Clair County Zoning Code granted the application for the following reasons: The Zoning Board stated approving this request would be correcting a Zoning error; and there were no objectors present at the hearing.

Respectfully Submitted,

ZONING BOARD OF APPEALS

By PumeM~~~

IpC

/-a--2.-;
November 25, 2013

RE : 2013-13-SP --Randall Fox & Staci Lynn Fox
Owners & Applicants
Millstadt (South) Township
(County Board District 22)

To the Members of the County Board of St. Clair County, Illinois:

Public hearings were held on September 16, 2013 and November 4, 2013, in the County Board Room, St. Clair County Building, #10 Public Square, Belleville, Illinois, by the Zoning Board of Appeals to consider a request for a Special Use Permit to allow a Home Occupation (Dental Lab) in an "A" Agricultural Industry Zone District, on property described as: Lot 5 of "Arbor Ridge" a subdivision of part of Lot 2-B & 3 of Section 3, T. 2 S., R. 9 W., of the 3rd P.M., St. Clair County, Illinois containing 3.0-acres more or less, which is known as 4722 Timber View Drive, Waterloo, Illinois, in Millstadt (South) Township.

During the hearing the applicant offered testimony and evidence in support of the application, and several objectors offered testimony and evidence in support of their respective positions. This testimony and evidence was heard and duly noted by the Zoning Board. This case was taken under advisement at the September 16, 2013 hearing to allow the applicant time to submit additional information to the Zoning Board. The matter came back to the Zoning Board on November 4, 2013. The Zoning Board after having considered all relevant sections of the St. Clair County Zoning Code granted the application for the following reasons: The board feels the Dental Lab meets all of the conditions of a Home Occupation; and the applicant submitted all items requested by the Zoning Board. #/9S7-I::1.-RZ

Respectfully Submitted, Z0ARD OF APPEALS

By Anne M;f--1--/

fpc

f-a --:1.///
Honorable County Board Members
St. Clair County
Belleville, Illinois

Genrell1en:
We your Finance Committee recommend the approval of the following report of Charles Suarez, County Treasurer of receipts and disbursements for the month of October 2013. This report being filed as per Illinois Compiled Statutes.
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<tr>
<th>Asset Num</th>
<th>Fund Description</th>
<th>Beginning Balance</th>
<th>Deposits</th>
<th>Withdrawals</th>
<th>Interest Received</th>
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<td>11 5-1150</td>
<td>General County Escrow</td>
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<td>26.96</td>
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<td>Working Cash Fund</td>
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<td>120-1200</td>
<td>County Automation Fund</td>
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<th>Deposits</th>
<th>Withdrawals</th>
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Data Updated -REPORT-: 11/13/2013 16:10 CC
Ruo Qale: 11113f.2013 -16:12 LP (PRF _LPF) SymRepl 6 41 .202
Report Ver. 5.00,
### Cash/Checking Activity

October 1, 2013 - October 31, 2013

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Portfolio CFUN

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Report Ver 5.001
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Portfolio CFUN
Data Updated: -REPORT-: 11/13/2013 16:10 CC
Run Date: 11i1:i2013 -16:12 LP (PRF _LPF) SymRepl 6.4 1.202
Report Ver 500,
Honor able Mark Kern, Chairman

St. Clair County Board

on t y Court House

Bell vi l e, I l linois

De-r Si r:

n accor danc e with 55 l LCS 5 /3-11007 of the 2008 Illino i s Co pile d Statues, the County Treasurer

sub mit s t he attached report on inves tments of funds as of Oc tober 31, 20 1 3.

Respectfully,

Charl es Suarez
Treasurer
St. Clair County
CS/ps

At a chme ts

p . .."t. -.v
ST. CLAIR COUNTY

INVESTMENT HOLDINGS

POSITION REPORT

BY FUND

AS OF 10/31/2013

FUND NAME COST BALANCE
TREASURER INVESTMENT POOL #1 166,215,069.44
CIRCUIT CLERK POOL #4 3,488,414.04
GRAND TOTAL 169,703,483.48
ST. CLAIR COUNTY

INVESTMENT HOLDINGS

FINANCIAL INSTITUTION
ASSOCIATED BANK
BANK OF SPRINGFIELD
CENTRUE BANK
CITIZENS COMMUNITY BANK
COMMUNITY FIRST BANK
THE BANK OF EDWARDSVILLE
FIRST BANK
FIRST FEDERAL SAVINGS BANK
FIRST ILLINOIS BANK
ILLINOIS FUNDS
MIDLAND STATES BANK
MORGAN STANLEY SMITH BARNEY
PEOPLES NATIONAL BANK
REGIONS BANK
UMB
VILLAGE BANK
GRAND TOTAL

POSITION REPORT

BY FINANCIAL INSTITUTION

AS OF 10J31J2013

COST BALANCE
3,676,599.30
243,685.42
614,969.12
17,654,545.78
250,000.00
57,933,181.48
3,838,737.64
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3,129,920.59
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115,610.32
72,215,864.29
254,695.98
3,212,444.33
31,751.70
522,000.00
169,723,483.48
ORDINANCE NO. 13-1083
ANNUAL APPROPRIATION ORDINANCE OF THE COUNTY OF SAINT CLAIR, STATE
OF ILLINOIS, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2014 AND ENDING
DECEMBER 31, 2014.

WHEREAS, the Finance Committee of the County Board of Saint Clair County,
Illinois, has determined the attached schedule of appropriations to be known as the
Annual Appropriation Ordinance for the County of Saint Clair, State of Illinois, for the
fiscal year beginning January 1, 2014 and ending December 31, 2014.

NOW THEREFORE BE IT ORDAINED by the County Board of Saint Clair County,
Illinois, on the 25th day of November, 2013, that:

SECTION 1: The respective amounts for the purposes therein specified, or so
much thereof as may be authorized by law, as may be needed, and the same are hereby
appropriated for the corporate purposes of Saint Clair County as specified from the
respective following funds:

County Board General Probation
County board Administration ESL Election Commission
County Grant Match Coroner
Human Resources Sheriff Administration
Central Services Sheriffs Patrol
Data Processing Sheriff Jail
Mapping & Platting County Automation
Zoning Geographic Information Systems
Animal Control Pari-Mutual Betting
Emergency Management Agency Tort Liability
Auditor Capital Replacement
Assessor Metro Link Security
Board of Review County Highway
Recorder of Deeds Bridge Fund
Treasurer Matching Tax
Collector Motor Fuel Tax
County Clerk Highway Special Projects
County Clerk Elections Highway Equipment Trust
Superintendent of Schools Township Motor Fuel Tax
State’s Attorney Township Bridge
Circuit Clerk Lease Payable
Jail Population Project Social Security
Judicial Illinois Municipal Retirement
Jury Commission Sale In Error
Public Defender Recorder’s Escrow f---3
Demolition
Tourism
Metro-East Park & Recreation
Veterans Assistance Commission
Special Grants
County Health Administration
County Health Environmental Services
County Health Preventative Health Services
County Health Community Health Services
Landfill Surcharge
Mental Health
Civil Defense Emergency
9-1-1 / Emergency Telephone System
Pet Population
Court Automation
Court Document Storage
Electronic Citation
Circuit Clerk Title IV-D
Maintenance & Child support
Custody Exchange
Law Library
Bailiff Fund
State's Attorney Title IV-D
Children's Advocacy Center
ACCS State's Attorney
Outer County Probation
Probation Services
Mental Health Court
Detention Home
Coroner's Fund
County Drug Traffic Prevention
ESL Anti-Drug
Sheriff's DU I
Sheriff's Asset Forfeiture
Commissary
Jail Medical
Victim Witness
Domestic Violence Advocate
Project Renee Grant -Probation
Project Renee Grant -State's Attorney
Project Renee Grant -Sheriff
Auto Task Force
DU I / Alcohol Traffic Safety
Bonds Payable
MidAmerica Airport
Joint Use Capital Development
Employee Medical Trust & Agency
SCC Unemployment Trust
Intergovernmental Grants Department
SECTION 2: INCONSISTENT ORDINANCES REPEALED. All Ordinances or parts of other Ordinances in conflict with the provisions of this Ordinance shall to the extent of the conflict be and are hereby repealed, provided that nothing herein shall in any way excuse or prevent prosecution or any previous or existing violation or any Ordinance superseded hereby.
SECTION 3: SAVING CLAUSE. Nothing in this Ordinance hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed by this Ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.
SECTION 4: PASSAGE AND PUBLICATION. This Ordinance shall be in full force and effect from and after its passage and publication by the County Clerk as provided by law.
APPROVED AND ADOPTED at an adjourned meeting of the County Board of Saint Clair County, State of Illinois, this 25th day of November, 2013.
ORDINANCE NO. 13-1083

Page 3

County Board Chairman
ATTEST:
Clerk of the Board
ORDINANCE NO. _ _____
Page 4
REVIEWED BY:


Finance Committee
APPROVED BY:

Judiciary Committee
13-1084 ORDINANCE NO.
AN ORDINANCE AMENDING CHAPTER 36, "TAXATION", ARTICLE XIII,
"COUNTY CLERK", SECTIONS 36-13-2 "FEE ESTABLISHED, 36-13-4
"RELATED FEES", AND 36-14-2 "ELECTION SYSTEM"

OF THE REVISED CODE OF ORDINANCES OF ST. CLAIR COUNTY

BE IT ORDAINED BY THE COUNTY BOARD OF ST. CLAIR COUNTY,
ILLINOIS THAT:
SECTION I: Amendment. CHAPTER 36, "Taxation", ARTICLE XIII,
"County Clerk", SECTIONS 36-13-2 "Fee Established, 36-13-4
"Related Fees", AND 36-14-2 "Election System"
are hereby AMENDED, re-numbered and new sections added to read
as follows:
SEE ATTACHED
SECTION II: INCONSISTENT ORDINANCES REPEALED. All
ordinances or parts of other Ordinances in conflict with the
provisions of this Ordinance shall, to the extent of the
conflict, be, and are hereby repealed, provided that nothing
herein shall in any way excuse or prevent prosecution of any
previous existing violation of any Ordinance superseded
hereby.
SECTION III: SAVING CLAUSE. Nothing in this Ordinance
hereby adopted shall be construed to affect any suit or
proceeding pending in any court, or any rights acquired, or
liability incurred, or any cause or causes of action accrued
or existing, under any act or ordinance hereby repealed by
this Ordinance, nor shall any just or legal right or remedy of
any character be lost, impaired or affected by the Ordinance.
SECTION IV: PASSAGE AND PUBLICATION. This Ordinance
shall be in full force and effect from its passage and
publication by the County Clerk as provided by law and shall
continue in effect and operation until lawfully repealed by
the St. Clair County Board.
APPROVED AND ADOPTED at a regular meeting of the County Board of St. Clair County in the State of Illinois this _______ day of , 2013.

Chairman of the Board

ATTEST:

Clerk of the Board
ARTICLE XIII - COUNTY CLERK

36-13-1 DEFINITION. Vital records means records of births, deaths, fetal deaths, marriages, dissolution of marriages, and data-related thereto.

410 ILCS 535 / 1(1)

36-13-2 FEE ESTABLISHED. The County Clerk shall impose an additional Two Dollar ($2.00) charge for certified copies of vital records which are requested to be made by the County Clerk's office. The additional Two Dollar ($2.00) charge is to be used for the purpose of defraying the costs of developing, maintaining, and improving technology in the office of the County Clerk. 55 1LCS 5/4-40 01.

36-13-3 SPECIAL FUND. The County Treasurer is hereby ordered to establish a special fund for deposit of the monies collected as a result of said additional charge. The monies collected shall be placed in said special fund and shall be used solely to provide the equipment, material and necessary expenses incurred to help defray the cost of implementing and maintaining the County Clerk's document storage system for vital records. (Ord. No. 89-160; 01-26-89)

36-13-4 RELATED FEES. The following fees shall be collected by the County Clerk; to-wit:

(A) Certified Copies
$.50/100 words, + $1.00 for certification

(1) Birth Certificates/ Corrections -first copy
$13.50*

(2) Marriage Certificates -first copy
$13.50*

(3) Death Certificates -first copy
$13.50*

**State fee of $4.00 (Death certificate only for first and each additional copy, plus copy fee of $8.00, see (5), below)

(4) Civil Union Certificates -first copy
$13.50*

(5) Additional copies of above $8.00*
$16.70 (8) Fireworks Permit
$20.00 (C) Renewal of Liquor Permit
$1.30 (D) Notarized Affidavit
$13.85 (E) Vehicular License
Application for Marriage License $27.00, plus $5 (F) state fee

$1.30 (G) Certifying Acknowledgment

$16.70 (H) Attending Tax Sales for each tract or town lot
$29.15 Sold

$10.00 (I) Raffle Permit

$10.00 (J) Demolition Report

$10.00 (K) Birth, Death, Marriage Search $10.00

$10.00 (L) Certificate of Authority

$16.70 (M) Tax Deed

$24.15* (N) Redemption Tax Estimates

$30.50* (O) Redemption County Clerk Fee

in-person; $10.00

$1.30 (P) Registration of Notary $5.45

$13.50* (Q) Assumed Name Filing

$26.95 (R) Paid Certifications

Freedom of Information Services (See County Policy)

Certificate of Purchase Surrendered $32.00

$10.00 (T) Take Notice

Township Maps (36" x 44") $75.00 per hour, plus

$20.00 (U)
$15.00 (payable to GIS)*

(W) Candidate Petition Copies $12.70

(X) Absentee Ballot Listing $8.40

(Y) Legislative District Maps (36" x 44") $75.00 per hour, plus $15.00 (payable to GIS)*

Precinct Maps (11" x 17") $75.00 per hour, plus $6.00 (payable to GIS)*

$10.00 per precinct (AA) Petition of Discovery

(B8) Mailing Labels per Label $.03 *

Application for Civil Union licenses $27.00 plus $5 state fee (CC)

(* Denotes revised cost)

36-13-5 Effective January 1, 2014

36-14-2 ELION SYSTEM. Any reports or files extracted from the St. Clair County Election System will be charged the following rates. Information may be printed on either paper or labels.
County-Wide Lists
Voter Body (Based on number of registered voters)

1. under 10,000
2. 10,001-15,000
3. 15,001-30,000
4. 30,001-50,000
5. above 50,000

$10.00
$15.00
$20.00
$25.00
$30.00
$0.03
$0.03
$0.03
$0.03
$0.03
$0.03

The costs for an extracted file that is requested on a storage medium other than paper will be charged at the same rate as a paper list. Requests to extract data from the Election System will be submitted by the County Clerk Office and the fee for the request will be collected by the office making the request.

36-14-3 Effective: January 1, 2014
13-1084 Ordinance No.

REVIEWED BY:
Approved by:
FINANCE COMMITTEE JUDICIARY COMMITTEE

f.-~~
ORDINANCE NO. 13-108
AN ORDINANCE AMENDING CHAPTER 36, "TAXATION", ARTICLE IX,
"RECORDER OF DEEDS", DIVISION I, SECTIONS 36-9-1 "DEFINITIONS,
36-9-2 "TAX IMPOSED", 36-9-3 "EXEMPT DEEDS AND TRUST
DOCUMENTS", DIVISION II, 36-9-9 "FEES ESTABLISHED", 36-9-11
"FEE ESTABLISHED-DOCUMENT STORAGE SYSTEM", 36-9-12 "COMPUTER
EQUIPMENT FUND ESTABLISHED", DIVISION III,
36-9-13 "FEE ESTABLISHED"
OF THE REVISED CODE OF ORDINANCES OF ST. CLAIR COUNTY
BE IT ORDAINED BY THE COUNTY BOARD OF ST. CLAIR COUNTY,
ILLINOIS THAT:
SECTION I: Amendment. CHAPTER 36, "TAXATION", ARTICLE IX,
"RECORDER OF DEEDS", DIVISION I, SECTIONS 36-9-1 "DEFINITIONS,
36-9-2 "TAX IMPOSED", 36-9-3 "EXEMPT DEEDS AND TRUST
DOCUMENTS", DIVISION II, 36-9-9 "FEES ESTABLISHED", 36-9-11
"FEE ESTABLISHED-DOCUMENT STORAGE SYSTEM", 36-9-12 "COMPUTER
EQUIPMENT FUND ESTABLISHED", DIVISION III,
36-9-13 "FEE ESTABLISHED"
are hereby AMENDED to read as follows:
SEE ATTACHED
SECTION II: INCONSISTENT ORDINANCES REPEALED. Al l
ordinances or parts of other Ordinances in conflict wi th the
provisions of this Ordinance shall, to the extent of the
conflict, be, and are hereby repealed, provided that nothing
herein shall in any way excuse or prevent prosecution of any
previous existing violation of any Ordinance superseded
hereby.
SECTION III: SAVING CLAUSE. Nothing in this Ordinance
hereby adopted shall be construed to affect any suit or
proceeding pending in any court, or any rights acquired,
or liability incurred, or any cause or causes of action acquired
o r existing, u nder any act or ordinance hereby r epealed by
this Ordinance, nor sha ll any just or lega l right or remedy of
any cha racter be l os t, impaired or af f ect ed by the Ordinance .
SECTION IV; PASSAGE AND PUBLICATION. This Ordinance shall be in full force and effect from its passage of publication by the County Clerk as provided by law and shall continue in effect and operation until lawfully repealed by the St. Clair County Board.

APPROVED AND ADOPTED at a regular meeting of the County Board of St. Clair County in the State of Illinois this ______ day of _______, 2013.

Chairman of the Board

ATTEST:

Clerk of the Board
ARTICLE IX - RECORDER OF DEEDS
DIVISION I - TITLE TRANSFER TAX

36-9-1 DEFINITIONS. The following words shall have the meanings ascribed to them in this Article:

"Recordation" means the recording of deeds by the Recorder of Deeds.

"Person" means any natural individual, firm, partnership, association, joint stock company, joint adventure, public or private corporation, or a receiver, executor, trustee, conservator or other representative appointed by order of any court.

"Value" means the amount of the full actual consideration therefor, including the amount of any lien or liens assumed by the buyer.

"Beneficial interest" means (but is not limited to) the lessee interest in a ground lease, the indirect interest in real property as reflected by a controlling interest in a real estate entity, or any other type of interest with the right to use or occupy real property or the right to receive income from real property, including air rights, air space rights, co-operative housing rights, condominium rights, development rights, easements, mining rights, royalty interest, timber rights and time share rights.

36-9-2 TAX IMPOSED. A tax is imposed on the privilege of transferring title to real estate or beneficial interest in a land trust, as represented by the deed, PTax 203NR form, or when applicable, PTax 203A and/or PTax 203B forms, that is or are filed for recordation, at the rate of Twenty-Five Cents ($0.25) for each Five Hundred Dollars ($500.00) of value or fraction thereof stated in the declaration provided for in this Section.

If, however, the real estate is transferred subject to a mortgage, the amount of the mortgage remaining outstanding at the time of transfer shall not be included in the basis of computing the tax.

Such tax shall be collected by the Recorder of Deeds through the sale of revenue stamps whose design, denominations and forms shall be prescribed by the Department of Revenue. The Recorder of Deeds may sell the revenue stamps at a rate of Twenty-Five Cents ($0.25) per
Five Hundred Dollars ($500.00) of value or fraction thereof.

Except as provided in No. 4 of this Article, no deed or trust document shall be accepted for filing by the Recorder of Deeds unless County revenue stamps in the required amount have been purchased from the Recorder of Deeds. Such revenue stamp shall be affixed to the deed or trust document by the Recorder of Deeds either before or after recording as requested by the grantee. A person using or affixing a revenue stamp shall cancel it and so deface it as to render it unfit for reuse by marking it with his initials and the day, month and year when the affixing occurs. Such markings shall be made by writing or stamping in indelible ink or by perforating with a machine or punch. However, the revenue stamp shall not be so defaced as to prevent ready determination of its denomination and genuineness.

At such time as the tax levied by this Article is paid, here shall be filed with the Recorder of Deeds a fully executed and completed copy of the "Real Estate Transfer Declaration" required by provisions of 35 I LCS 305/3.

36-9-3 EXEMPT DEEDS AND TRUST DOCUMENTS. The following property transfers shall be exempt from the provisions of this Article except as hereinafter provided:

(A) Deeds representing real estate transfers made before January 1, 1968, but recorded after that date and trust documents executed before January 1, 1986, but recorded after that date.

(B) Deeds or trust documents to property acquired by any governmental body or from any governmental body or deeds or trust documents to property between association, foundation or institution organized and operated exclusively for charitable, religious or educational purposes. However, deeds or trust documents, other than those in which the Administrator of Veterans' Affairs of the United States is the grantee pursuant to a foreclosure proceeding, shall not be exempt from filing the declaration.

(C) Deeds or trust documents which secure debt or other obligation.

(D) Deeds or trust documents which, without additional consideration, confirm, correct, modify, or supplement a deed previously recorded.

(E) Deeds or trust documents where the actual
consideration is less than One Hundred Dollars ($100.00).

(F) Tax Deeds.

(G) Deeds or trust documents that release property that is security for a debt or other obligation.

(H) Deeds of partition.

(I) Deeds or trust documents made pursuant to mergers, consolidations or transfers or sales of substantially all of the assets of corporations pursuant to plans of reorganization under the Federal Internal Revenue Code (26 USC 368) or Title 11 of the Federal Bankruptcy Act.

(J) Deeds or trust documents made by a subsidiary corporation to its parent corporation for no consideration other than the cancellation or surrender of the subsidiary's stock.

(K) Deeds or trust documents wherein there is an actual exchange of real estate and trust documents when there is an actual exchange of beneficial interests, except that the money difference or money's worth paid from one to the other is not exempt from the tax. These deeds or trust documents, however, shall not be exempt from filing the declaration.

(L) Deeds issued to a holder of a mortgage, as defined in Section 15-103 (now Section 15-1207) of the Code of civil Procedure, pursuant to a mortgage foreclosure or pursuant to a transfer in lieu of foreclosure.

(f..‘1 ) A deed or trust document related to the purchase of a principal residence by a participant in the program authorized by the Home Ownership Made Easy Act, except that those deeds and trust documents shall not be exempt from filing the declaration.

DIVISION II - MISCELLANEOUS FEES

36-9-9 FEES ESTABLISHED. The following fees are hereby established for the Recorder of Deeds Office.
Minimum fee for Recording Most Instruments $29.25
(excepting cert a in assignments, lie ns, p l ats ,
condominiums, maps, surveys, DCC statements)

1-4 pages

Referencing 1 document #

With fu l l l egal descri p tion (note: some docume ts ma y not
ecor ed without :ull legal ) $1 .00Each page over four (4)

$1 . 00
Each additional document #
$ 1 . 00fee for no lega -description
$98 .25Subdiv isio n and Condomi nium Plats

$ 1 . 00
Each additional page

$40 .25Survey Plat

1 page
$ 1 . 00Each additional page
$34 .25Ordinance

1-4 pages
$ 1.00Each additional page
Assignment o f oil & gas or mineral rights $30 . 25
1-2 pages
Each additional page $ 1.00
$29 . 25Blanket Assignment

1-4 pages

Referencing 1 document #

With fu ll l egal descri ption
$1.00 Each additional page
$1.00 Fee for no legal
$7.00 Each additional document #
$11.00 State & Federal Tax Liens & Releases

1-2 pages

Referencing 1 name

$1.00 Each additional page
$1.00 Each additional name
$35.25 DCC financing Statements
Continuation Statements

Amendment Statements

Partial Release Statements

Regardless of the number of pages
$22.25 UCC Termination Statements

Regardless of the number of pages:

$13.00 UCC Search
- 1 name
- 1 address

$13.00 Each additional name
$13.00 Each additional address

$2.00 Standard in-office copies (per page)
Certified copy fee = original recording fee

$1.00 UCC Copies (per page)
$1.00 State & Federal Lien copies (per page)
$2.00 Small plats (per page)

8½ x 11 size paper
11 x 17 size paper

$5.00 Full Plats (per page)

Microfilm copies before Plat Bk 97-56

30 x 36 P lats - Plat Bk 97-56 forwarded $10.00

First page

$5.00 Each additional page

RESOURCES
Index Only Search Online $0.00
http://216.182.182.80/ILStClair/DirectSearch/Default.aspx
AN ADDITIONAL FEES. The Recorder shall charge an additional fee, in an amount equal to the fee otherwise provided by law, for recording a document (other than a document filed under the Plat Act) that does not conform to the following standards:

(A) The document shall consist of one (1) or more individual sheets measuring eight and one-half (8.5) inches by eleven (11) inches, not permanently bound and not a continuous form.

(B) The document shall be printed in black ink, typewritten or computer generated.

(C) The document shall be on white paper of not less than 20-pound weight and shall have a clean margin of at least one-half (1/2) inch, not permanently bound and not a continuous form.

(D) The first page of the document shall contain a blank space, measuring at least three (3) inches by five (5) inches, in the upper right-hand corner.

(E) The document shall not have any attachment stapled or otherwise affixed to any page.

A document that does not conform to these standards shall not be recorded except upon payment of the additional fee of Twelve Dollars ($12.00) required under this paragraph. This paragraph applies only to documents dated after January 1, 1995.
36-9-11 FEES - DOCUMENT STORAGE SYSTEM.
The Recorder shall charge and collect an additional fee of Six Dollars ($6.00) for filing every instrument, paper, or notice for record, in order to defray the cost of converting the County Recorder's Document Storage System to computers or micrographics.

(Ord. No. 87-2; 01-26-87): NOTE: this Three Dollar ($3.00) fee is included in the above schedule of Recorder Fees, Section 36-9-9.

36-9-12 COMPUTER EQUIPMENT FUND ESTABLISHED (ALSO KNOWN AS THE RECORDER'S ESCROW FUND).
A special fund shall be set up by the Treasurer and such funds collected pursuant to this Chapter shall be used solely for a document storage system to provide the equipment, materials and necessary expenses incurred to help defray the cost of implementing and maintaining such a document record system. (See 55 ILCS 5/3-5018).

Note: Six Dollars ($6) collected under the document storage system fee, Section 36-9-11, and One Dollar ($1) collected under the GIS fee (36-9-13) shall be deposited immediately into this fund upon collection.

(Ord. No. 91-269; 05-23-91)

DIVISION III - GEOGRAPHIC INFORMATION SYSTEM FEE
36-9-13 FEE ESTABLISHED.
There is hereby established a Nine Dollar and Twenty-five cent ($9.25) fee for every instrument, paper or notice for record in the Recorder of Deeds office. Eight Dollars and Twenty-five cents ($8.25) of the fee shall be deposited into the special fund established by the County Treasurer's office. All these funds shall be used solely for equipment, materials and necessary expenses incurred in implementing and maintaining a Geographic Information System. The Recorder of Deeds may use the remaining One Dollar ($1.00) to defray the cost of implementing and maintaining electronic access to the county's Geographic Information System. The remaining One Dollar ($1.00) shall be immediately deposited into the fund created for this purpose.

Ord. No. _____________, Division I, II, III, effective January 1, 2014
AN ORDINANCE AMENDING CHAPTER 36, "TAXATION", ARTICLE X, "SHERIFF", SECTION 36-13-4

OF THE REVISED CODE OF ORDINANCES OF ST. CLAIR COUNTY

BE IT ORDAINED BY THE COUNTY BOARD OF ST. CLAIR COUNTY, ILLINOIS THAT:

SECTION I: Amendment. Chapter 36, Article X, Section 36-13-4, "TAXATION"
~s hereby AMENDED and new section added to read as follows: SEE ATTACHED

SECTION II: INCONSISTENT ORDINANCES REPEALED. ALL ordinances or parts of other Ordinances in conflict with the provisions of this Ordinance shall, to the extent of the conflict, be, and are hereby repealed, provided that nothing herein shall in any way excuse or prevent prosecution of any previous existing violation of any Ordinance superseded hereby.

SECTION III: SAVING CLAUSE. Nothing in this Ordinance hereby adopted shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed by this Ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by the Ordinance.

SECTION IV: PASSAGE AND PUBLICATION. This Ordinance shall be in full force and effect from its passage of publication by the County Clerk as provided by law and shall continue in effect and operation until lawfully repealed by the St. Clair County Board.
APPROVED AND ADOPTED at a regular meeting of the County Board of St. Clair County in the State of Illinois this day of , 2013.
Chairman of the Board
ATTEST:
Clerk of the Board
ARTICLE X - SHERIFF

36-10-1 RELATE D FEES. The following fees shall be collected by the Sheriff’s Office; to-wit:

(A) Serving Order of Attachment $35.00
(B) General Execution Order 95.00
(C) All other Civil paper processing - in County 20.00
(D) All other Civil paper processing - out of County 24.00
(E) Warrant Service 26.00
(F) Returning Process 11.00
(G) Mileage for serving papers 1.00
(H) Mileage - Transporting to/from State Institutions .35
(I) Serving Order of Judgment on Real Estate 48.70
(J) Deputy Sheriff Hourly Rate 24.67
(K) Training for Corrections Officers 544.00
(L) Accident Report Copy 5.00
(M) Federal Jail day rate 54.00
(N) County Jail day rate 54.00
(O) Bond Processing
Bonds requiring up to $500 cash 10.00
Bonds requiring $501 to $600 cash 30.00
Bonds requiring $601 to $700 cash 30.00
Bonds requiring greater than $700 45.00
(P) Eviction Fee 50.00

36-1-2 Effective January 1, 2014
13-1086 Ordinance No.
Reviewed by:
State's
FINANCE COMMITTEE JUDICIARY COMMITTEE
ORDINANCE NO. 13-1087
AN ORDINANCE AMENDING CHAPTER 7, "BUILDING REGULATIONS",
CHAPTER 29, "PROPERTY MAINTENANCE CODE, CHAPTER 40, "ZONING
CODE"

OF THE REVISED CODE OF ORDINANCES OF ST. CLAIR COUNTY

BE IT ORDAINED BY THE COUNTY BOARD OF ST. CLAIR COUNTY,
ILLINOIS THAT:
SECTION I: Amendment. CHAPTER 7 and the following articles and
sections
ARTICLE I BUILDING CODE

DIVISION VIII, "FEES"

SECTION 7-1-46 "RESIDENTIAL PERMIT FEES"
SECTION 7-1-50 "DEMOLITION PERMIT FEES"
CHAPTER 29 and the following articles and sections

ARTICLE I ADMINISTRATION

DIVISION IV, "APPROVAL"

SECTION 29-1-16 "FILING FEES"
CHAPTER 40 and the following section with its Attachment
"A"
SECTION 40-11-9 "FILING FEES" and ATTACHMENT "A"
are hereby AMENDED to read as follows:
SEE ATTACHED

SECTION II: INCONSISTENT ORDINANCES REPEALED. All
ordinances or parts of other Ordinances in conflict with the
provisions of this Ordinance shall, to the extent of the
conflict, be, and are hereby repealed, provided that nothing
herein shall in any way excuse or prevent prosecution of any
previous existing violation of any Ordinance superseded
hereby.
SECTION III: SAVING CLAUSE. Nothing in this Ordinance hereby adopted shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed by this Ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by the Ordinance.

SECTION IV: PASSAGE AND PUBLICATION. This Ordinance shall be in full force and effect from its passage of publication by the County Clerk as provided by law and shall continue in effect and operation until lawfully repealed by the St. Clair County Board.

APPROVED AND ADOPTED at a regular meeting of the County Board of St. Clair County in the State of Illinois this day of , 2013.

Chairman of the Board

ATTEST:

Clerk of the Board
The residential permit fees shall be as follows:

(A) Single Family Residential. A building permit and inspections of Single-Family Residence with two thousand five hundred (2,500) square feet and under of living space the fee shall be Five Hundred Dollars ($500.00). Single Family Residence with two thousand five hundred one (2,501) square feet and over of living space the fee is Seven Hundred Dollars ($700.00).

(B) Manufactured or Modular. A building permit and inspections of Modular Home or Manufactured Home shall be a fee if One Hundred Fifty Dollars ($150.00). A Modular Home or Manufactured Home placed over a basement the fee shall be Three Hundred Dollars ($300.00).

(C) Residential Alterations. A building permit and inspections for residential alterations with a construction cost of Ten Thousand Dollars ($10,000.00) or less shall be a fee of Two Hundred Dollars ($200.00). Construction cost of over Ten Thousand Dollars ($10,000.00) up to Fifty Thousand Dollars ($50,000.00) the fee shall be Two Hundred Fifty Dollars ($250.00). and construction cost of over Fifty Thousand Dollars ($50,000.00) shall be a fee of Three Hundred Dollars ($300.00).

(D) A Building Permit and inspections for residential remodeling with a Construction cost of Fifty Thousand Dollars ($50,000.00) or less the fee shall be Two Hundred Dollars ($200.00). Construction cost of over Fifty Thousand Dollars ($50,000.00) the fee shall be Three Hundred Dollars ($300.00).

(E) A Building Permit and inspections for a Multi-Family Residence with four (4) units and under the fee shall be Seven Hundred Dollars ($700.00); for each additional unit the fee shall be One Hundred Seventy-Five Dollars ($175.00).

(F) A Building Permit and inspections for sheds one hundred twenty (120) to two hundred (200) square feet the fee shall be Twenty-Five Dollars ($25.00). Sheds that are over two hundred (200) square feet the fee shall be One Hundred Twenty Dollars ($120.00).

(G) A Building Permit and inspections for decks and carports, the fee shall be Seventy Dollars ($70.00).

(H) A Building Permit and inspections for garages and pole barns, the fee shall be One Hundred Twenty Dollars
($120.00)
R-7
(I) A Building Permit and inspections for garage or pole barn additions, the fee shall be Seventy-five Dollars ($75.00).

(J) A Building Permit and inspections for in-ground swimming pools, the fee shall be One Hundred fifty Dollars ($150.00); above-ground swimming pools the fee shall be Seventy-five Dollars ($75.00).

(K) Building Permits are not required for the following: Sidewalks, driveways, concrete patios, siding and replacement of windows or doors.

(L) The standard permit fee, plan review fee and inspection fee are all included in the aforementioned fees. Fees for any "additional inspection" required including inspections for compliance with approved development or site plans or fees for any "extra inspection" that may be required are not shown here and shall be added to the total payment fee at the rate of Seventy-five Dollars ($75.00) per inspection.

(M) Exempt Structures. The following structures shall be exempt from building inspections and fees, provided that they are used exclusively for a related activity. Public schools, townships structures and agricultural structures.

* Im "additional inspection" is defined as an inspection, which is required as a result of unusual or complicated construction.

** An "extra inspection" is defined as an inspection, which is made as a result of non-compliance, not ready, lock out, etc.

[NOTE: Does not include the Applicant fee for the Certificate of Zoning Compliance.]

7-78

[Supplement No. 31; 09-01-11]

7-1-50 DEMOLITION PERMIT FEES. The fee for a demolition permit and inspections of structure being demolished or removed, shall be Seventy Dollars ($70.00).

Zoning Code 40-2-1

SCHEDULE OF FILING FEES

f-A.--7
Application fees shall be paid at the time application is submitted and accepted by the Zoning Administrator and his/her authorized representative.

1. Application for Zoning Compliance $25.00
2. Notice of Appeal $50.00
3. Area/Bulk Variance $300.00
4. Special Use Permit for other than a Planned Building Development and not requiring a Site Plan Review $300.00
5. Special Use Permit for a Planned Building Development or otherwise requiring a Site Plan Review $300.00
6. Zoning Amendment $300.00
7. Yard Sale Permit $10.00
8. Renewal of any Special Permit $20.00

All fees are non-refundable. The above fees are not included as part of the Zoning Code and are subject to change by the County Board without requiring an amendment to this Code.

40-9

[Supplement No. 26 ; 04-01-07]

29-1-16 FILING FEES. The property maintenance fees for this Chapter shall be as follows:

(A) Inspection Permit Fee of Fifty Dollars ($50.00) shall be paid prior to the County conducting an inspection of a multi-family rental structure (apartments). It shall be the responsibility of the property owner/agent to make advance payment of the fee and schedule the required inspection with the County. An inspection shall be valid for a period of one (1) year. The dwelling unit does not have to be reinspected during that period, even if the occupancy changes.
(B) An inspection Permit Fee of One Hundred Dollars ($100.00) shall be paid prior to the County conducting an inspection of a single-family residence. It shall be the responsibility of the property owner/agent to make advance payment of the fee and schedule the required inspection with the County. An inspection shall be valid for a period of one (1) year. The dwelling unit does not have to be reinspected during that period, even if the occupancy changes.

(C) An Inspection Permit Fee of Seventy-Five Dollars ($75.00) shall be paid prior to the County conducting an inspection of a manufactured/mobile home. It shall be the responsibility of the property owner/agent to make advance payment of the fee and schedule the required inspection with the County. An inspection shall be valid for a period of one (1) year. The dwelling unit does not have to be reinspected during that period, even if the occupancy changes.

(D) An Inspection Permit Fee of One Hundred Dollars ($100.00) shall be paid prior to the County conducting an inspection of a duplex/condomini um. It shall be the responsibility of the property owner/agent to make advance payment of the fee and schedule the required inspection with the County. An inspection shall be valid for a period of one (1) year. The dwelling unit does not have to be reinspected during that period, even if the occupancy changes.

(E) A copy of an existing Certificate of Occupancy shall be paid prior to the County conducting an inspection of a duplex/condomini um ($20.00). The fee of Thirty Dollars ($30.00) shall be paid at the time certificate is issued. It shall be the responsibility of the tenant/occupant to apply for certificate of occupancy after a application for occupancy has been approved.

(F) A re-inspection fee of Fifty Dollars ($50.00) shall be paid when initial inspection fails to provide access to structure. It shall be the responsibility of the property owner/agent to make the advance payment prior to scheduling a re-inspection.

(H) All fees shall be non-refundable. (Ord. No. 03-787; 04-28-03)
13-1087 Ordinance No.
REVIEWED BY:
FINANCE COMMITTEE JUDICIARY COMMITTEE
ORDINANCE NO. 13-1088
AN ORDINANCE AMENDING CHAPTER 19, THE HEALTH CODE
OF THE REVISED CODE OF ORDINANCES OF ST. CLAIR COUNTY

BE IT ORDAINED BY THE COUNTY BOARD OF ST. CLAIR COUNTY, ILLINOIS THAT:

SECTION I: Amendment. Chapter 19 and the following articles and sections

ARTICLE I PUBLIC HEALTH BOARD
SECTION 19-4-2 "SCOPE"
SECTION 19-4-4 "ENFORCEMENT PROVISIONS"
SECTION 19-4-5 "FOOD ESTABLISHMENTS OUTSIDE JURISDICTION OF HEALTH AUTHORITY"
SECTION 19-4-6 "PENALTIES"

ARTICLE II PRIVATE SEWAGE DISPOSAL CODE
SECTION 19-2-3 "REQUIRED AREA"

SECTION 19-2-4 "PERMIT REQUIREMENTS"

SECTION 19-2-5 "REGISTRATION"

SECTION 19-2-6 "COMPLIANCE AND PERFORMANCE"

SECTION 19-2-11 Effective January 1, 2014 [NEW SECTION]

ARTICLE VI WATER SUPPLY CODE
SECTION 19-6-10 "WATER WELL AND/OR PUMP INSTALLATION CONTRACTOR'S RESPONSIBILITY"
SECTION 19-6-11 "REGISTRATION" [NEW SECTION]
PREVIOUS SECTIONS 19-6-11 THROUGH 19-6-21 ARE RE-NUMBERED AS SECTIONS 19-6-12 THROUGH 19-6-22
PREVIOUS SECTION 19-6-22 "PENALTY" IS RE-NUMBERED AS 19-6-23 AND AMENDED
SECTION 19-6-24 Effective January 1, 2014 [NEW SECTION]
Are hereby AMENDED to read as follows:
SEE ATTACHED
SECTION II: INCONSISTENT ORDINANCES REPEALED. All ordinances or parts of other Ordinances in conflict with the provisions of this Ordinance shall, to the extent of the conflict, be, and are hereby repealed, provided that nothing herein shall in any way excuse or prevent prosecution of any previous existing violation of any Ordinance superseded hereby.

SECTION III: SAVING CLAUSE. Nothing in this Ordinance hereby adopted shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed by this Ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by the Ordinance.

SECTION IV: PASSAGE AND PUBLICATION. This Ordinance shall be in full force and effect from its passage of publication by the County Clerk as provided by law and shall continue in effect and operation until lawfully repealed by the St. Clair County Board.

APPROVED AND ADOPTED at a regular meeting of the County Board of St. Clair County in the State of Illinois this day of , 2013.

Chairman of the Board

ATTEST:

Clerk of the Board
ARTICLE II - PRIVATE SEWAGE DISPOSAL CODE

19-2-1 DEFINITIONS. The following definitions shall apply in the interpretation and enforcement of this Code.

Board of Health means the St. Clair County Board of Health or its authorized representative(s).

Domestic Sewage means wastewater derived principally from dwellings, business or office buildings, institutions, food-service establishments and similar facilities.

Health Authority means the person or persons who have been designated by the Board of Health to administer the affairs of the Health Department.

Health Department means the St. Clair County Health Department, including its duly authorized representative(s).

Homeowner means a contract-for-deed buyer, mortgage holder or a person who holds legal title to a residential structure which is to be used or is used for his/her personal single family residence.

Homeowner Installed System means a private sewage disposal system installed by a homeowner for his/her personal single family residence.

Modify means any change in the design or components of a private sewage disposal system requiring a permit herein defined.

Operational Inspection means an inspection of the private sewage disposal system to determine compliance with this Code by the Health Department.

Permit means a written permit issued by the Health Department permitting the construction of a private sewage disposal system under this Code.

Private Sewage Disposal System means any sewage handling or treatment facility receiving domestic sewage at a volume less than one thousand five hundred (1,500) gallons per day and having a ground surface discharge or any sewage handling or treatment facility receiving domestic sewage and having no ground surface discharge.

Private Sewage Disposal System Contractor Registration means an annual Registration Certificate issued by the St. Clair County Health Department to all Private Sewage Disposal System Contractors engaged in the installation and/or servicing of private sewage disposal systems within the limits of St. Clair County.

Private Sewage Disposal System Installation Contractor means any person excavating, constructing, installing, repairing, modifying, maintaining or servicing private sewage disposal systems.

Private Sewage Disposal System Pumping Contractor means any person who cleans or pumps waste from a private sewage disposal system or hauls or disposes of waste removed therefrom.
Septic Tank Manufacturers and/or Aerobic Treatment Unit Dealers means any person who manufactures, sells, offers for sale, or delivers septic tanks or aerobic treatment units in or into St. Clair County. Septic Tank Manufacturers and/or Aerobic Treatment Unit Dealers Registration means an annual Registration Certificate issued by the St. Clair County Health Department to all Septic Tank Manufacturers and/or Aerobic Treatment Unit Dealers engaged in the manufacture, sale, offer for sale, and delivery of septic tanks and/or aerobic treatment units in or into St. Clair County.

19-2-2 ADOPTION BY REFERENCE. In addition to those provisions set forth, this Code shall be interpreted and enforced in accordance with provisions set forth in the current, unabridged form of the State of Illinois, Department of Public Health, "Private Sewage Disposal Licensing Act and Code" (77 Ill. Adm. Code 905) and any subsequent amendments or revisions thereto, which is incorporated herein and adopted by reference as part of this Code, three (3) certified copies of which shall be on file in the office of the St. Clair County Clerk.

19-2-3 REQUIRED AREA.

(A) Lot Size. Minimum lot size for a residential structure requiring a private sewage disposal system shall be one (1) acre usable space in size excluding lakes, ponds and easements. A greater area may be required for such lots if, in the opinion of the Health Department, there are other factors of drainage, soil conditions, or other conditions which may cause potential health problems. Lots platted and on record before the effective date of this Code, will be given special consideration when applying for a permit. A smaller area may be requested if a community sewage collection system is proposed. A variance may be granted if, in the opinion of the health Department, it is impractical or impossible to comply with the Code and an approved system can be installed and no potential health hazards will exist. However, the area shall be large enough to provide for a second private sewage disposal system of a size and type equivalent to the minimum system approved for the lot.

(B) Subdivisions. The Health Department shall require persons who subdivide property to furnish information on forms provided by the Health Department concerning soil absorption capacities, or require changes in a proposed subdivision plat, to reasonably ascertain that each lot of said proposed subdivision will be able to support the installation and subsequent use of an approved private sewage disposal system as defined in the State of Illinois, Department of Public Health, "Private Sewage Disposal Licensing Act and Code". Minimum lot size within a subdivision serviced by municipal water for a residential structure requiring a private sewage disposal system shall be one (1) acre usable space in size excluding lakes, ponds and easements. Minimum lot size within a subdivision with no available municipal water for a residential structure requiring a private sewage disposal system shall be three (3) acres usable space in size excluding lakes, ponds and easements.
There shall be a fee for the review of subdivision plans. The fee shall be based upon the number of proposed lots as follows:

1 - 10 lots Two Hundred Dollars ($200.00)
11 - 25 lots Three Hundred Dollars ($300.00)
26 - 50 lots Four Hundred Dollars ($400.00)
51 lots or greater Five Hundred Dollars ($500.00)

19-2-4 PERMIT REQUIREMENTS.

(A) It shall be unlawful for any person to construct, alter or extend individual domestic sewage disposal systems within St. Clair County unless he/she holds a valid permit issued by the Health Department stating the name of such person for which the specific construction, alteration or extension is proposed.

(B) All applications for permits granted under the provisions of this Code shall be made to the Health Department.

(C) A permit shall only be issued to a homeowner and/or a St. Clair County licensed Private Sewage Disposal System Installation Contractor installing a private sewage disposal system.

(D) Permit application forms provided by the Health Department shall be completed and signed by each applicant and shall include the following:

1. Name and address of the applicant and location of the proposed site of construction, alteration, or extension as proposed.

2. Complete plan of the proposed disposal facility attesting to its compliance with the minimum standards of this Code.

(E) The Health Department shall refuse to grant a permit for the construction of a private sewage disposal system where a sanitary sewage system is available. A sewer shall be deemed available when a sanitary sewer line is in place within any street, alley, right-of-way, or easement that adjoins or abuts the premises for which the permit is requested, or when the improvement to be served is located within a reasonable distance of a sanitary sewer to which a connection is practical and is permitted by the controlling authority for the sewer. A reasonable distance for the purpose of this provision shall be deemed to be not greater than three hundred (300) feet for a single-family residence and not greater than one thousand (1,000) feet for a commercial establishment, subdivision, or multi-family dwelling.

(F) The Health Department shall act upon all applications within fifteen (15) days of receipt thereof.

(G) Said permit to construct is valid for a period of one (1) year from date of issuance. If construction is not completed within this period, the permit is void.

(H) Soil evaluations, as required by this Code, shall be performed according to the provisions of the State of Illinois, Department of Public Health, "Private Sewage Disposal Licensing Act and Code". The Health Department reserves the right to determine the validity of any test and in cases where more than one set of tests are performed, the Health Department shall determine which test results shall prevail.

(I) The Health Department shall be notified of any modification, change or repair to any private sewage disposal system by either a homeowner or
contractor to determine whether that modification, change, or repair requires a permit as set forth in this Code. The routine cleaning of disposal system components, replacing septic tank covers, or rodding out inlets and outlets, does not require a construction permit as defined in this Code.

(J) There shall be a Three Hundred Dollar ($300.00) fee charged for the initial construction permit, alteration or extension of an individual sewage system as approved by the Health Department. The fee shall be collected by the Health Department at the time an application for permit is submitted, and shall be deposited into the St. Clair County Health Department Fund.

19-2-5 REGISTRATION.

(A) Annual contractor's registration shall be required by all Private Sewage Disposal System Installation Contractors and all Private Sewage Disposal Pumping Contractors operating within the limits of St. Clair County. The Health Department shall issue a Private Sewage Disposal System Installation Contractor Registration Certificate or a Private Sewage Disposal System Pumping Contractor Registration Certificate to persons applying for such certificate who pass the written examination given by the State for the certificate desired and who are licensed by the State of Illinois as a Private Sewage Disposal System Installation Contractor and/or a Private Sewage Disposal System Pumping Contractor. A One Hundred Dollar ($100.00) annual registration fee shall be required for a Private Sewage Disposal Installation Contractor and/or a Private Sewage Disposal Pumping Contractor operating within the limits of St. Clair County. This fee shall be collected by the Health Department at the time the application is submitted and shall be deposited in the St. Clair County Health Department Fund. All Registration Certificates shall expire December 31st of the year issued, except those issued in December will expire December 31st of the following year.

(B) Annual Septic Tank Manufacturer and/or Aerobic Treatment Unit Dealer Registration Certificate shall be obtained by all persons who wish to manufacture, sell, offer for sale or deliver septic tanks or aerobic treatment units in or into St. Clair County. The Health Department shall issue a Septic Tank Manufacturer and/or Aerobic Unit Dealer Registration Certificate to persons who apply for such certificate and who have approval to manufacture and sell septic tanks and/or aerobic units from the Illinois Department of Public Health. There shall be no fee for said certificate. All Registration Certificates shall expire December 31st of the year in which they were issued, except those issued in December will expire December 31st of the following year.

(C) All persons who hold a Septic Tank Manufacturer and/or Aerobic Treatment Unit Registration Certificate shall be required to notify the St. Clair County Health Department, in writing within ten (10) days of the date of delivery or sale of a septic tank or aerobic treatment unit of the following information:

(1) Name of purchaser.
(2) Location of delivery.
(3) Date of sale and delivery.
(4) Size of septic tank or make and model of aerobic treatment unit.

19-2-6 COMPLIANCE AND PERFORMANCE.
(A) All private sewage disposal systems within the limits of St. Clair County shall be constructed, installed, modified, maintained and serviced by an individual with a valid Private Sewage Disposal System Installation Contractor's Registration Certificate. All such systems shall be pumped, cleaned, and the contents hauled and disposed of by individuals with a valid Private Sewage Disposal System Pumping Registration Certificate; provided a homeowner may install and/or service a private sewage disposal system which serves his/her own personal single family residence.
(B) All septic tank and/or aerobic treatment units manufactured, sold, offered for sale, or delivered in St. Clair County shall comply with the provisions of this Code.
(C) An operational inspection may be conducted on any private sewage disposal system which is part of a sale of property or for refinancing any time an application for inspection is submitted to the Health Department. There shall be a Three Hundred Dollar ($300.00) fee charged for the inspection. The fee shall be collected by the Health Department at the time an application for permit is submitted and shall be deposited into the St. Clair County Health Department Fund.
(D) All aerobic treatment units installed or repaired on or after the effective date of this Code shall be required to have a continuing service policy in accordance with Section 905.100g of the State of Illinois, Department of Public Health, "Private Sewage Disposal Licensing Act and Code". Any existing unit found in violation of any part of this Code shall be required to comply with this Section.
(E) Any private sewage disposal system designed to surface discharge installed on or after the effective date of this Code shall not discharge any effluent directly into any body of water where full body contact activities are allowed. A discharge within seventy-five (75) feet of the above shall be considered a direct discharge to the receiving body of water.
(F) It shall be unlawful to discharge untreated sewage or effluent from any septic tank directly or indirectly to any stream, ditch, ground surface, sink hole or abandoned well, or to allow the contents of any privy vault or septic tank to emit offensive odors, to become objectionable, dangerous or prejudicial to the public health or to allow surface discharging systems to create a nuisance ponding condition, either on or off the property.
(G) Private sewage disposal systems constructed prior to the effective date of this Code shall be updated to comply with the requirements of this Code when malfunction or failure occurs or a permit is required to repair or replace that system.
(H) Persons who construct, install, repair or modify a private sewage disposal system shall notify the Health Department at least forty-eight (48) hours prior to commencement of the work.
(I) It shall be the duty of the owner or occupant of a property to give the Health Department free access at reasonable times to any property that has a
private sewage disposal system on it for the purpose of making such inspection as are necessary to determine compliance with the requirements of this Code. If the Health Department is denied access to the property, it may, to the extent provided by law, obtain an administrative search warrant with the assistance of the State's Attorney Office for the purposes of this Code's enforcement (225 ILCS 225/8(3)).

(J) A private sewage disposal system shall not be covered or placed in operation until the said installation has been inspected and written approval of the said system shall have been issued by the Health Department.

(K) If any person who installs a private sewage disposal system shall backfill any portion of the said system and/or cover the same with earth, cinders, gravel, shale, or any other material which will prevent the same from being readily viewed to determine if the said system meets all requirements of this Code before receipt of written approval by the Health Department, the Health Department may give fifteen (15) days notice in writing to such homeowner and/or installation contractor so violating the provision of this Code, to uncover such backfilled or covered portions of the system.

(L) If, at the end of such fifteen (15) days, the homeowner shall not have uncovered the individual sewage disposal system, the permit is automatically invalidated and penalty action may be taken. The Health Department may elect to have the system uncovered at the expense of the homeowner. Failure of the homeowner to pay such costs within thirty (30) days shall result in execution of a lien against the property.

19-2-7 ISSUANCE OF NOTICE.

(A) Where the Health Department determines that any provision of this Code has occurred, the Health Department shall give notice to the person responsible for such violation. This notice shall:

(1) Be in writing.

(2) Include a statement of the reasons for issuance of the notice.

(3) Allow reasonable time as determined by the Health Department for performance of any act it required.

(4) Be served upon the person responsible for the violation(s); provided that such notice shall have been properly served upon the person responsible for the violations when a copy thereof has been sent by registered or certified mail to his/her last known address as furnished to the Health Department or when he/she has been served with such notice by any other method authorized by laws of this State, and,

(5) Contain an outline of remedial action which is required to effect compliance with this Code.

(B) It shall not be a prerequisite to enforcement of the penalty provisions of this Code that the Health Department first resort to the notice procedure set forth in this Code.
19-2-8 REVOCATION OF REGISTRATION. For serious or repeated violation of any of the requirements of this Code, the Private Sewage Disposal Contractor's Registration Certificate and/or Septic Tank Manufacturer and/or Aerobic Unit Dealer Registration Certificate may be revoked after an opportunity for a hearing has been provided by the Health Department. Prior to such action, the Health Department shall notify the contractor in writing, stating the reasons for which the Registration Certificate is subject to revocation and advising that the certificate shall be revoked at the end of five (5) days following service of such notice, unless a request for a hearing is filed with the Health Department, by the holder, within such five (5) day period. A Registration Certificate may be suspended for cause pending its revocation or a hearing relative thereto where a clear and present danger to the public health is preliminarily found to exist by the Health Department.

19-2-9 HEARINGS.

(A) Hearing Before the Health Department. Any person affected by any order or notice issued by the Health Department in connection with enforcement of this Code, may file in the office of the Health Department a written request for a hearing before the Health Authority. The Health Authority shall hold a hearing at a time and place designated by the Health Department within thirty (30) days from the date on which the written request was filed. The petitioner for the hearing shall be notified of the time and place of the hearing not less than five (5) days prior to the date on which the hearing is to be held. If, as a result of facts elicited as a result of the hearing, the Board of Health finds that the public health would be adequately protected and substantial justice done by varying or withdrawing the order or notice, the Health Authority may modify or withdraw the order or notice. The Health Authority shall render a decision within ten (10) days after the date of the hearing which shall be reduced to writing and placed on file in the office of the Health Department as a matter of public record. Any person aggrieved by the decision of the Health Authority may seek relief therefrom through a hearing before the Board of Health. A transcript of the record shall be provided at the request and at the expense of the person requesting the hearing.

(B) Hearing Before the Board of Health. Any person aggrieved by the decision of the Health Authority rendered as the result of a hearing held in accordance with this Section may file in the office of the Health Department a written request for a hearing before the Board of Health at a time and place designated by the Secretary of the Board of Health within thirty (30) days of the date on which the written request was filed. The petitioner for the hearing shall be notified of the time and place of the hearing not less than five (5) days prior to the date on which the hearing is to be held. If, as a result of facts elicited as a result of the hearing, the Board of Health finds that the public health would be adequately protected and substantial justice done by granting a variance from the decision of the Health Authority, the Board of Health may grant a variance. The Board of Health shall render decision within ten (10) days after the date of the hearing which shall be reduced to writing and placed on file in the office
of the Health Department and a copy thereof shall be served on the petitioner personally or by delivery to the petitioner by certified mail. A transcript of the record shall be provided at the request and at the expense of the person requesting the hearing. All witnesses called shall be required to testify under sworn oath. An appeal from the decision of the Board of Health may be made to the Circuit Court of St. Clair County, pursuant to the provisions of the "Administrative Review Act" in force and effect at that time in the State of Illinois.

19-2-10 PENALTY.

(A) Any person who violates any provision of this Code may be fined a sum of not less than Two Hundred Dollars ($200.00) and not more than One Thousand Dollars ($1,000.00). Each day's violation constitutes a separate offense.

(B) The State's Attorney shall bring such actions in the name of the People of the State of Illinois or may bring an action for injunctive relief to restrain such violation. Additionally, any person who violates any provision of this Code may be penalized in accordance with the State of Illinois, Department of Public Health, "Private Sewage Disposal Licensing Act", Section 19 (225 ILeS 225/19) and the "Private Sewage Disposal Licensing Code", Section 905.205 (77 ILAC 905.205).

ARTICLE IV - RETAIL FOOD ESTABLISHMENT SANITATION

19-4-1 RULES AND REGULATIONS. The current edition and subsequent revisions of Illinois Department of Public Health Food Service Sanitation Rules and Regulations; and Retail Food Store Sanitation Rules and Regulations on file with the Secretary of State, are hereby adopted by reference.

19-4-2 SCOPE. This Chapter shall apply to all food service establishments such as any fixed or mobile restaurant; coffee shop, cafeteria, buffet, short order cafe; luncheonette; grill; tearoom; sandwich shop, catering kitchen; soda fountain; tavern; bar; cocktail lounge; nightclub; industrial feeding establishment; grocery store; meat market; poultry market; fish market; commissary; mobile food unit; temporary food service establishment; cottage food; retail food establishment; food pantry; delicatessen; bakery; confectionery; fraternity; school lunchroom; private, public or non-profit organization or institution routinely serving food; and any other eating or drinking establishment or operation where food or drink is prepared, served or provided for human consumption with or without charge within the County townships served by the St. Clair County Health Department, whether or not said establishments are located within the corporate limits of any Municipality.

This Chapter shall not apply to the four (4) townships served by the East Side Public Health District.

19-4-3 DEFINITIONS. In addition to the definitions contained in the above rules and regulations, the following definitions shall apply in the interpretation and enforcement of this Chapter.

(A) Adulterated shall mean the condition of any food:
(1) if it bears or contains any poisonous or deleterious substance in a quantity which endangers health;
(2) if it bears or contains any added poisonous or deleterious substance for which no safe tolerance has been established by regulation or in excess of such tolerances if one has been established.
(3) if it consists in whole or in part of any filthy, putrid, or decomposed substance or if it is otherwise unfit for human consumption.
(4) if it has been processed, prepared, packed or held under unsanitary conditions whereby it may have been contaminated with filth or whereby it may have been rendered injurious to health.
(5) if it is in whole or in part the product of a diseased animal or animal which has died otherwise than by slaughter.
(6) if its containers are compose In whole or in part of any poisonous or deleterious substance which may render the contents injurious to health.
(B) Approved. Acceptable to the health authority based on his determination as to conformance with appropriate standards and good public health practice.

(C) Board. The County Board of Health or its authorized representative.

(D) Closed. Without openings large enough for the entrance of insects. An opening of 1/32 of an inch or less is closed.

(E) Regulatory Authority shall mean the St. Clair County Health Department or an authorized representative thereof.

19-4-4 ENFORCEMENT PROVISIONS.

(A) Permit. It shall be unlawful for any person to operate a food-service establishment or retail food store within the County of St. Clair, State of Illinois, who does not possess a valid permit issued by him by the Regulatory Authority. Only a person who complies with the requirements of this Chapter shall be entitled to receive and retain such a permit. Permits shall not be transferable from one person to another person or place. A valid permit shall be posted in a conspicuous place in every food-service establishment. Permits for permanent food-service establishments and retail food stores shall be January 1 through December 31 of each calendar year. All permits granted hereunder shall expire on December 31, of the year of issuance; except temporary establishment permits shall expire fourteen (14) days after their date of issuance.

(1) Issuance of Permits.

(a) Any person desiring to operate a food-service establishment or retail food store or to renew an expired permit shall make written application for a permit forms provided by the Regulatory Authority. Such application shall include: the applicant's full name and post office address and whether such applicant is an individual firm, corporation, or a partnership; the names and type of proposed food-service establishment or retail food store; the proposed date of opening; and the signature of the applicant or applicants. If the application is for a temporary food-service establishment, or temporary retail food store, it shall also include the inclusive dates of the proposed operation.

(b) Upon receipt of such an application, the Regulatory Authority shall make an inspection of the establishment to determine compliance with the provisions of this Chapter. When inspection reveals that the applicable requirements of this Chapter have been met, a permit shall be issued to the applicant by the Regulatory Authority. Any person who has not paid their annual fee for the renewal of their food permit by January 31st of the permit renewal year shall be considered to be operating a food service establishment without a valid permit, will be subject to late fees and may be subject to permit suspension.
(2) Suspension of Permits.
(a) Permits may be suspended temporarily by the Regulatory Authority for failure of the permit holder to comply with the requirements of this Ordinance.
(b) Whenever a permit holder or operator has failed to comply with any notice issued under the provisions of Section 19-4-4 of this Ordinance, the permit holder or operator shall be notified in writing that the permit is, upon service of the notice, immediately suspended and that an opportunity for a hearing will be provided, if within 72 hours, a written request for a hearing is filed with the Regulatory Authority by the permit holder.
(c) Upon suspension of the permit, the permit shall be removed from the establishment by the Regulatory Authority and returned to the Health Department.
(d) Notwithstanding the other provisions of this Chapter, whenever the Regulatory Authority finds unsanitary or other conditions in the operation of a food-service establishment or retail food store which in its judgment, constitute a substantial hazard to the public health, it may without warning, notice or hearing, issue a written notice to the permit holder or operator citing such conditions, specifying the corrective action to be taken, and specifying the time period within which such action shall be taken; and if deemed necessary, such order shall state that the permit is immediately suspended, and all operations as a food-service or retail food store are to be immediately discontinued.
(e) Any person to whom such an order is issued shall comply immediately therewith, and upon written petition filed not more than 72 hours after the discontinuance order to the Regulatory Authority may request a hearing for abatement of the order.
(f) The Regulatory Authority shall provide a hearing not later than 5 days from the filing of said petition.

(3) Reinstatement of Suspended Permits. Any person whose permit has been suspended may, at any time, make application for a reinspection for the purpose of reinstatement of the permit. Within five (5) days following receipt of a written request, the conditions causing suspension of the permit have been corrected, the Regulatory Authority shall make a reinspection. If the applicant is complying with the requirements of this Chapter, the permit shall be reinstated.

(4) Revocation of Permits. For serious or repeated violations of any of the requirements of this Chapter, or for interference with the Regulatory Authority in the performance of its duties, the permit may be permanently revoked after an opportunity for a hearing
Health Code 19-6-21410 [Supplement No. 24; 03-01-05]
has been provided by the Regulatory Authority. Prior to such
action, the Regulatory Authority shall notify the permit holder in
writing, stating the reasons for which the permit is subject to
revocation and advising that the permit shall be permanently
revoked at the end of five (5) days following service of such
notice, unless a request for a hearing is filed with the Regulatory
Authority, by the permit holder, within the five (5) day period.
The Regulatory Authority shall provide a hearing not later than 5
days from the filing of said petition. A permit may be suspended
for a cause pending its revocation or a hearing relative hereto.
(5) Hearing. The hearings provided for in this Chapter shall be
conducted by the Regulatory Authority at a time and place
designated by it. Any oral testimony given at a hearing shall be
reported verbatim, and the presiding officer shall make provision
for sufficient copies of the transcript. The Regulatory Authority
shall make a final finding based upon the complete hearing record
and shall sustain, modify or rescind any notice or order considered
in the hearing. A written report of the hearing decision shall be
furnished to the holder of the permit by the Regulatory Authority.
(6) Application After Revocation. Whenever a revocation of a permit
has become final, the holder of the revoked permit may make
written application for a new permit.
(7) Fees.
(a) Fees may be charged by the Regulatory Authority for permits
--in--amounts-stiffidellt to recover-all-or-part--of the -cost--for-
regulation and inspection. Fees for various categories of food
service establishments may be established by the County Board of
Health with the advice and consent of the County Board. This fee
shall be collected by the County Health Department and shall be
deposited into the Health Department Fund. There will be no
charge made for such permit to temporary food establishments
operated by any religious, voluntary or non-profit community
organizations and institutions.
(b) Term of Permit. The annual permit term shall be January 1
through December 31 of each calendar year. All permits granted
hereunder shall expire on December 31 of the year of issuance;
except temporary establishment permits shall expire fourteen
(14) days after their date of issuance. The fee for new
establishments issued permits between July 1 and December 31
shall be fifty percent (50%) of the applicable annual fee, and;
(B) Inspections.
(1) Frequency of Inspection. Category 1 facilities shall be
inspected every four (4) months, three times annually.
Category 2 and 3 facilities shall be inspected at least once every
six (6) months, the Regulatory Authority shall inspect each food-service establishment and retail food store within the County of St. Clair, Illinois, and shall make as many additional inspections and reinspections as are necessary for the enforcement of this Chapter.

Right of Entry. The Regulatory Authority, after proper identification, shall be permitted to enter at any reasonable time any food-service establishment or retail store in the County of St. Clair, State of Illinois, for the purpose of making inspections to determine compliance with this Ordinance. It shall be permitted to examine the records of the establishment to obtain pertinent information pertaining to food and supplies purchased, received, or used and persons employed.

Report of Inspection. Whenever an inspection of a food service establishment or retail food store is made, the findings shall be recorded on an inspection report that is substantially equivalent to that of the State of Illinois Department of Public Health Retail Food Establishment Inspection Report. One (1) copy of the inspection report form shall be furnished to the person in charge of the establishment. The copy of the inspection report form may be either paper or sent to the establishment electronically. The complete inspection report form is a public document and shall be made available for the public disclosure to any person who requests it. The inspection report form shall set forth a weighted point value for each requirement. The rating score of the establishment shall be the total of the weighted point values for all violations subtracted from 100 and shall be shown on all copies of the report.

Correction of Violations.
(a) The completed inspection report form shall specify a reasonable period of time for the correction of the violations accomplished within the period specified, in accordance with the following provisions:
(i) If an imminent health hazard exists, such as complete lack of refrigeration or sewage backup into the establishment, the establishment shall immediately cease food service operations. Operations shall not be resumed until authorized by the Regulatory Authority.
(ii) All violations of 4-or 5-point weighted items
shall be corrected as soon as possible, but in any event, within ten (10) days following inspection.
A follow-up inspection shall be conducted to confirm correction.
Health Code 19-6-21 410 [Supplement No. 24; 03-01-05]
(iii) All 1-or 2-point weighted items shall be corrected as soon as possible, but in any event, by the time of the next routine inspection.
(iv) When the rating score of the establishment is less than 60 the permit is subject to immediate suspension as provided in Section 19-4-4 herein. In situations where immediate suspension is not involved the establishment shall initiate corrective action on all identified violations within forty-eight (48) hours. Reinspections shall be conducted at reasonable time intervals to ensure correction.
(b) In the case of temporary food service establishments, all violations shall be corrected within twenty-four (24) hours. If violations are not corrected within twenty-four (24) hours, the establishment shall immediately cease food service operations until authorized to resume by the Regulatory Authority.
(i) The inspection report shall state that failure to comply with any time limits for corrections may result in cessation of food service operations. An opportunity for hearing on the inspection findings or the time limitations or both will be provided if a written report is filed with the Regulatory Authority within seventy-two (72) hours following cessation of operations. If a request for hearing is received, a hearing shall be held within five (5) days of receipt of the request.
(ii) Whenever a food service establishment or retail food store is required under the provisions of Section 19-4-4 above to cease operations, it shall not resume operations until it is shown on reinspection that conditions responsible for the order to cease operations no longer exist. Opportunity for reinspection shall be offered within a reasonable time.
(C) Examination and Condemnation of Food and/or Equipment.
(1) Food. Food may be examined or sampled by the Regulatory Authority as may be necessary to determine freedom from adulteration or misbranding. The Regulatory Authority may, upon written notice to the owner or person in charge, place a hold on...

Health Code 19-6-21410 [Supplement No. 24; 03-01-05]
order on any food which he determines or has probable cause to believe to be unwholesome or otherwise adulterated or misbranded. Under a hold order, food shall be permitted to be suitably stored. It shall be unlawful for any person to move or alter a hold order notice or tag placed on food by the Regulatory Authority. Neither such food nor the contents thereof shall be relabeled, repackaged or reprocessed, altered, disposed of, or destroyed without permission of the Regulatory Authority, except on an order by a court of competent jurisdiction. After the owner or person in charge has had a hearing as provided in this Chapter and on the basis of evidence produced at such hearing, or on the basis of examination in the event of written request for hearing is not received within ten (10) days, the Regulatory Authority may vacate the hold order or may, by written order, direct the owner or person in charge of food which was placed under the hold order to denature or destroy such food or bring it into compliance with the provisions of this Chapter. Such order shall be stayed if the order is appealed to a court of competent jurisdiction within three (3) days.

(2) Equipment. Where equipment used in the preparation of food products is found to be in a state of disrepair, unsafe, unsuitable for use, or unsanitary, such equipment shall be taken out of service and a hold order placed on said items by the Regulatory Authority. Such equipment may not be put back into service until written permission is obtained from the Regulatory Authority. It shall be unlawful for any person to move or alter a hold order notice or tag placed on equipment by the Regulatory Authority. Such equipment will not be altered, disposed of or destroyed without permission of the Regulatory Authority, except on an order in a court of competent jurisdiction. After the owner or person in charge has had a hearing as provided in this Chapter, and on the basis of the evidence produced at such hearing; or on the basis of examination, in the event of a written request for a hearing is not received within ten (10) days, the Regulatory Authority may vacate the hold order or may by written notice direct the owner or person in charge of the equipment which was placed under the hold order to remove such equipment or bring it into compliance with the provisions of this Chapter. Such order shall be stayed if the order is appealed to a court of competent jurisdiction within three (3) days.

(D) Procedure When Infection is Suspected. When the Regulatory Authority has reasonable cause to suspect the possibility of disease transmission from any food-service establishment employee, the Board of Health shall secure a morbidity history of the suspected employee, or make such other investigation as may be indicated, and
take appropriate action. The Regulatory Authority may require any or all of the following measures:
Health Code 19-6-21 410 [Supplement No. 24; 03-01-05]
f-k-P
(1) the immediate exclusion of the employee from all food-service establishments;
(2) the immediate closure of the food-service establishment concerned until, in the opinion of the Regulatory Authority, no further danger of disease outbreak exists;
(3) restriction of the employee's services to some areas of the establishment where there would be no danger of transmitting disease; and
(4) adequate medical and laboratory examinations of the employee, of other employees, and of his/her or their body discharges.

(E) Food Handlers Classes. The Regulatory Authority may order any food handler to attend an immediate food handler training course when, in the judgment of the Regulatory Authority, the work habits of said food handler constitute a hazard to public health. Fees may be charged by the Regulatory Authority to offset the cost of the course.

(F) Fees. Fees may be charged by the Regulatory Authority for permits in amounts sufficient to recover all or part of the cost for regulation and inspection. Fees for various categories of food service establishments may be established by the County Board of Health with the advice and consent of the County Board. This fee shall be collected by the County Health Department and shall be deposited into the Health Department Fund. Persons desiring the permit shall pay an annual permit fee with incremental increases as follows:

(1) For Profit Organizations.

(a) Food Service Establishments.

(i) Taverns and bars selling liquor, pre-packaged food and/or non-potentially hazardous foods:
beginning with $10.00 annual increases in 2014 thru 2018.

<table>
<thead>
<tr>
<th>Year</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013</td>
<td>$75.00</td>
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<tr>
<td>2014</td>
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<tr>
<td>2015</td>
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<tr>
<td>2016</td>
<td>$105.00</td>
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<tr>
<td>2017</td>
<td>$115.00</td>
</tr>
<tr>
<td>2018</td>
<td>$125.00</td>
</tr>
</tbody>
</table>

(ii) Ice cream parlors which sell ice cream, sherbet, and like products only, self-contained push carts, and day care centers: beginning with $10.00 annual increases in 2014 thru 2018.

<table>
<thead>
<tr>
<th>Year</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013</td>
<td>$100.00</td>
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<tr>
<td>2014</td>
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<tr>
<td>2015</td>
<td>$120.00</td>
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<tr>
<td>2016</td>
<td>$130.00</td>
</tr>
<tr>
<td>2017</td>
<td>$140.00</td>
</tr>
<tr>
<td>2018</td>
<td>$150.00</td>
</tr>
</tbody>
</table>
(iii) Carry-out establishments, catering, drive-in window service, mobile or similar operations without seating: beginning with $15.00 annual increases in 2014 thru 2018.

<table>
<thead>
<tr>
<th>Year</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013</td>
<td>$125.00</td>
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<tr>
<td>2014</td>
<td>$140.00</td>
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<tr>
<td>2015</td>
<td>$155.00</td>
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<tr>
<td>2016</td>
<td>$170.00</td>
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<tr>
<td>2017</td>
<td>$185.00</td>
</tr>
<tr>
<td>2018</td>
<td>$200.00</td>
</tr>
</tbody>
</table>

(iv) Food service establishments with seating capacity: beginning with $10.00 to $25.00 annual increases in 2014 thru 2018.

<table>
<thead>
<tr>
<th>Seating Capacity</th>
<th>2013</th>
<th>2014</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. 1-9</td>
<td>$100.00</td>
<td>$110.00</td>
<td>$120.00</td>
<td>$130.00</td>
<td>$140.00</td>
<td>$150.00</td>
</tr>
<tr>
<td>b. 10-20</td>
<td>$125.00</td>
<td>$140.00</td>
<td>$155.00</td>
<td>$170.00</td>
<td>$185.00</td>
<td>$200.00</td>
</tr>
<tr>
<td>c. 21-30</td>
<td>$175.00</td>
<td>$190.00</td>
<td>$205.00</td>
<td>$220.00</td>
<td>$235.00</td>
<td>$250.00</td>
</tr>
<tr>
<td>d. 31-60</td>
<td>$250.00</td>
<td>$275.00</td>
<td>$300.00</td>
<td>$325.00</td>
<td>$350.00</td>
<td>$375.00</td>
</tr>
<tr>
<td>e. 61-100</td>
<td>$350.00</td>
<td>$375.00</td>
<td>$400.00</td>
<td>$425.00</td>
<td>$450.00</td>
<td>$475.00</td>
</tr>
<tr>
<td>f. 101 or more</td>
<td>$450.00</td>
<td>$475.00</td>
<td>$500.00</td>
<td>$525.00</td>
<td>$550.00</td>
<td>$575.00</td>
</tr>
</tbody>
</table>

(v) Seasonal food service establishments - open less than six months annually, one-half of the appropriate fee from the previous fee: beginning with $5.00 annual increases in 2014 thru 2018.

<table>
<thead>
<tr>
<th>Year</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013</td>
<td>$50.00</td>
</tr>
<tr>
<td>2014</td>
<td>$55.00</td>
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<tr>
<td>2015</td>
<td>$60.00</td>
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<tr>
<td>2016</td>
<td>$65.00</td>
</tr>
<tr>
<td>2017</td>
<td>$70.00</td>
</tr>
<tr>
<td>2018</td>
<td>$75.00</td>
</tr>
</tbody>
</table>

(vi) Temporary food service establishments:

a. not less than 4 consecutive days nor more than 14 consecutive days in the same location: $60.00

b. 3 day temporary license: $35.00

(b) Retail Food Stores.

(i) Retail confectioneries, mini-mart with prepackaged items only and/or self-serve drinks only, mobile retail vendors beginning with $10.00 annual increases in 2014 thru 2018.

<table>
<thead>
<tr>
<th>Year</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013</td>
<td>$100.00</td>
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<tr>
<td>2014</td>
<td>$110.00</td>
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<tr>
<td>2015</td>
<td>$120.00</td>
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<tr>
<td>2016</td>
<td>$130.00</td>
</tr>
<tr>
<td>2017</td>
<td>$140.00</td>
</tr>
<tr>
<td>2018</td>
<td>$150.00</td>
</tr>
</tbody>
</table>

(ii) Retail food stores, grocery stores, bakeries, and retail meat markets with 5 or fewer employees beginning with $15.00 annual increases in 2014 thru 2018.

<table>
<thead>
<tr>
<th>Year</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013</td>
<td>$175.00</td>
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<tr>
<td>2014</td>
<td>$190.00</td>
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<tr>
<td>2015</td>
<td>$205.00</td>
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<tr>
<td>2016</td>
<td>$220.00</td>
</tr>
<tr>
<td>2017</td>
<td>$235.00</td>
</tr>
<tr>
<td>2018</td>
<td>$250.00</td>
</tr>
</tbody>
</table>
iii) Retail food stores, grocery stores, bakeries, and retail meat markets with 6-10 employees, beginning with $25.00 annual increases in 2014 thru 2018.

<table>
<thead>
<tr>
<th>Year</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013</td>
<td>$250.00</td>
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<tr>
<td>2014</td>
<td>$275.00</td>
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<tr>
<td>2015</td>
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<tr>
<td>2016</td>
<td>$325.00</td>
</tr>
<tr>
<td>2017</td>
<td>$350.00</td>
</tr>
<tr>
<td>2018</td>
<td>$375.00</td>
</tr>
</tbody>
</table>

(iv) Retail food stores, grocery stores, bakeries, and retail meat markets with 11-15 employees, beginning with $25.00 annual increases in 2014 thru 2018.

<table>
<thead>
<tr>
<th>Year</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013</td>
<td>$350.00</td>
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<tr>
<td>2014</td>
<td>$375.00</td>
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<tr>
<td>2015</td>
<td>$400.00</td>
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<tr>
<td>2016</td>
<td>$425.00</td>
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<tr>
<td>2017</td>
<td>$450.00</td>
</tr>
<tr>
<td>2018</td>
<td>$475.00</td>
</tr>
</tbody>
</table>

(v) Retail food stores, grocery stores, bakeries, and retail meat market with 16 or more employees, beginning with $25.00 annual increases in 2014 thru 2018.

<table>
<thead>
<tr>
<th>Year</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013</td>
<td>$450.00</td>
</tr>
<tr>
<td>2014</td>
<td>$475.00</td>
</tr>
<tr>
<td>2015</td>
<td>$500.00</td>
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<tr>
<td>2016</td>
<td>$525.00</td>
</tr>
<tr>
<td>2017</td>
<td>$550.00</td>
</tr>
<tr>
<td>2018</td>
<td>$575.00</td>
</tr>
</tbody>
</table>

(vi) Seasonal Retail Food Establishments - open less than six months annually, one-half of the appropriate fee category from the retail food establishment: beginning with an $2.50 increase in 2014 and annual increases of $5.00 in 2015 thru 2018.

<table>
<thead>
<tr>
<th>Year</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013</td>
<td>$62.50</td>
</tr>
<tr>
<td>2014</td>
<td>$65.00</td>
</tr>
<tr>
<td>2015</td>
<td>$70.00</td>
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<tr>
<td>2016</td>
<td>$75.00</td>
</tr>
<tr>
<td>2017</td>
<td>$80.00</td>
</tr>
<tr>
<td>2018</td>
<td>$85.00</td>
</tr>
</tbody>
</table>

An employee is any person, full or part-time, engaged in the operation of the establishment, including but not limited to owner/managers, managers, assistant managers, stock clerks, checkers, maintenance men, baggers, bookkeepers, etc. The owner(s) and his/her family members shall also be considered an employee if he/she or any of them performs any of the functions related to the operation of the facility.

(2) Not-For-Profit Organizations.

(a) Food service establishments or taverns and bars operated by a religious, voluntary, or non-profit community service organizations operating on a scheduled basis twenty-four (24) or more times per calendar year: 0.00
(b) Day care centers, schools -public and private; elementary, secondary and universities: 0.00
(c) Temporary food service establishments of religious, voluntary, or non-profit community service organizations and institutions: 0.00

(3) Miscellaneous.
(a) If an establishment meets the description of two (2) or more categories, the highest fee shall apply.
(b) Seasonal establishments (open less than six (6) months annually) one-half (1/2) of the appropriate fee category.
(c) Each additional kitchen within the same facility ...
$60.00
(d) Each additional mobile operation ... $60.00
(e) Cottage Food Registration ... beginning with a $17.50 increase in 2014 and annual increases of $5.00 in 2015 thru 2018

2013 2014 2015 2016 2017 2018
$37.50 $55.00 $60.00 $65.00 $70.00 $75.00

(4) Late Fees. Permittees who fail to file their application for renewal accompanied by the appropriate fee shall be assessed a penalty as follows:
(a) The application for renewal is received by the health authority after January 31st but before March 1st of the following year following the year of expiration: $100.00
(b) The application for renewal is received after March 1 of the year following the year of expiration: $200.00

(5) Terms of Permit. The annual permit term shall be January 1 through December 31 of each calendar year. All permits granted hereunder shall expire on December 31 of the year of issuance; except
(a) temporary establishment license shall expire not more than
fourteen (14) days after their date of issuance or
(b) shall expire in three (3) days.

The fee for new establishments issued permits between July 1 and December 31 shall be fifty percent (500/0) of the applicable annual fee. (Ord. No. 93-426; 11-29-93) (Ord. No.
19-4-5 FOOD ESTABLISHMENTS OUTSIDE JURISDICTION OF HEALTH AUTHORITY. Food from establishment outside the jurisdiction of the Regulatory Authority of the County may be sold in the County if such food establishments conform to the provisions of this Chapter or to substantially equivalent provisions. To determine extent of compliance with such provisions, the Health Code 19-6-21410 [Supplement No. 24; 03-01-05]
Regulatory Authority may accept reports from responsible authorities in other jurisdictions where such food establishments are located.

(A) Plan Review of Future Construction. Whenever a food service establishment or retail food store is constructed or extensively remodeled and whenever an existing structure is converted to use plans and specifications for such construction, remodeling, or conversion shall be submitted to the Regulatory Authority for review and approval before construction, remodeling or conversion is begun. The plans and specifications shall indicate the layout, arrangement, mechanical plans, and construction materials of work area, and the type and model of proposed fixed equipment and facilities. The Regulatory Authority shall approve the plans and specifications, if they meet the requirements of this Chapter. No food service establishment or retail food store shall be constructed, extensively remodeled, or converted except in accordance with plans and specifications approved by the Regulatory Authority.

(B) Pre-Operational Inspection. Whenever plans and specifications are required by Section 19-4-S(A) of this Code are to be submitted to the Regulatory Authority, the Regulatory Authority shall inspect the food service establishment or retail food store prior to the start of operations, to determine compliance with the approved plans and specifications and with the requirements of this Chapter.

19-4-6 PENALTIES. Any person who violates any provision of this Code, or any rules and regulations adopted herein shall be guilty of a misdemeanor and upon conviction thereof, shall be punished by a fine of not less than Two Hundred Dollars ($200.00) and not more than One Thousand Dollars ($1000.00). In addition thereto, such person may be enjoined from continuing such violations. Each day upon which such violation occurs shall constitute a separate offense. No.J.SOA; 03-01-05

19-4-7 Effective January 1, 2014.

Health Code 19-6-21 410 [Supplement No. 24; 03-01-05]
ARTICLE VI -WATER SUPPLY CODE

19-6-1 DEFINITIONS. The following definitions shall apply in the interpretation and enforcement of this Code.

Abandoned Well means a water or monitoring well which is no longer used to supply water, or which is in such a state of disrepair that the well or boring has the potential for transmitting contamination into an aquifer or otherwise threatens the public health or safety.

Board of Health means the St. Clair County Board of Health or its authorized representative(s).

Community Public Water System means a public water system that serves at least fifteen (15) service connections used by residents, or regularly serves twenty-five (25) or more residents for at least sixty (60) days per year.

Health Authority means the person or persons who have been designated by the Board of Health to administer the affairs of the Health Department.

Health Department means the St. Clair County Health Department, including its duly authorized representative(s).

Non-Community Public Water System means a public water system that is not a community water system, and has at least fifteen (15) service connections used by nonresidents or regularly serves twenty-five (25) or more nonresident individuals daily for at least sixty (60) days per year.

Potable Water means water that is suitable for human consumption and which meets public health standards for drinking water.

Private Water System means any supply that provides water for drinking, culinary, and sanitary purposes and serves an owner-occupied single family dwelling.

Semi-Private Water System means a water supply that is not a public water system, yet, which serves a segment of the public other than an owner-occupied single family dwelling.

Water Well means an excavation that is drilled, cored, bored, washed, driven, dug, jetted, or otherwise constructed when the intended use is for the location, diversion, artificial recharge or acquisition of groundwater.

19-6-2 ADOPTION BY REFERENCE. In addition to those provisions set forth, this Code shall be interpreted and enforced in accordance with provisions set forth in the following statutes, rules, and regulations of the State of Illinois, Department of Public Health and any subsequent amendments or revisions thereto.
which publications are incorporated herein and adopted by reference as part of this Code, three (3) certified copies of which shall be on file in the office of the St. Clair County Clerk.

(A) "Illinois Water Well Construction Code." (77 Ill. Adm. Code 920)
(B) "Illinois Water Well Pump Installation Code." (77 Ill. Adm. Code 925)
(C) "Public Area Sanitary Practice Code." (77 Ill. Adm. Code 895)
(D) "Drinking Water Systems Code." (77 Ill. Adm. Code 900)
(E) "Surface Source Water Treatment Code." (77 Ill. Adm. Code 930)

19-6-3 PUBLIC WATER SUPPLY USE. In those locations where a public supply is reasonably available, that supply shall be the sole source of water for drinking, culinary and sanitary purposes. A public water supply shall be deemed reasonably available when the subject property is located within three hundred (300) feet of the public water supply to which connection is practical and is permitted by the controlling authority for said water supply.

19-6-4 POTABLE WATER SUPPLY REQUIRED. All premises intended for human habitation or occupancy shall be provided with a potable water supply. The potable water supply shall not be connected to non-potable water and shall be protected against backflow and backsiphonage in accordance with the requirements of the "Illinois Plumbing Code". Each potable water supply shall provide quantities of water that are sufficient for drinking, culinary, and sanitary needs of the dwelling or premises served.

A minimum system pressure of twenty (20) pounds per square inch shall be maintained.

(A) Surface Water Supplies. All water systems which receive their source of water from ponds, lakes, streams, rivers or other surface collectors of water shall be designed, constructed, and operated in accordance with the "Surface Source Water Treatment Code". No surface water shall be utilized as a potable water supply unless the Health Department has reviewed and approved the supply and its components.

(B) Cisterns. Cisterns shall not be used as a potable water supply except where adequate groundwater resources are not available. Cistern water shall receive treatment in accordance with the "Surface Source Water Treatment Code". No cistern water shall be utilized as a potable water supply unless the Health Department has reviewed an approved supply and its components.

19-6-5 ABANDONED WELLS. Wells that are abandoned shall be sealed in a manner prescribed by the Health Department and the "Illinois Water Well Construction Code", The Health Department shall inspect abandoned wells which have been sealed to determine compliance with this Code. In questionable cases, the Health Department shall make the determination as to whether a water well is considered abandoned, based upon the definition of an "abandoned well" and the facts in each particular case.
19-6-6 PERMIT REQUIRED.
No water well shall be constructed or deepened except in accordance with this Code, and it shall be unlawful to proceed with such work unless a permit has first been obtained from the Health Department. A non-community public water supply shall not be operated without first obtaining a permit from the Illinois Department of Public Health.

19-6-7 APPLICATION FOR PERMIT. All applications for permits under the provisions of this Code shall be made in writing and in such form as prescribed by the Health Department. Sufficient data shall be included to determine whether the proposed application for permit meets the requirements of this Code.

19-6-8 ISSUANCE OF PERMIT. Upon submission of the application for permit, including the plans and specifications of the proposed water well or component thereof, the Health Department shall review said application prior to issuance of a permit. The Health Department may require additional information, which may include the location of private sewage disposal systems and/or water wells on adjacent properties. It shall be the responsibility of the applicant or an authorized agent of the applicant to obtain all necessary data and to design a system which will meet the requirements of this Code. If the Health Department, upon review of said application, finds that such application meets the requirements of this Code, and upon payment of the required fee, a permit shall be issued to the applicant. Such permit shall include specifications specific to each proposed water well and shall include a statement as to any restrictions relating to the location, materials, components, or type of water well to be constructed. The Health Department shall act upon all applications within fifteen (15) days of receipt thereof.

19-6-9 PROPERTY OWNER'S RESPONSIBILITY. It shall be the responsibility of the property owner to obtain a permit before any construction or deepening of a water well is begun. Failure of the property owner to obtain a permit before any construction or deepening of a water well is begun shall constitute a violation of this Code.

19-6-10 WATER WELL AND/OR PUMP INSTALLATION CONTRACTOR'S RESPONSIBILITY. It shall be the responsibility of the Water Well Contractor to insure that a permit has been issued before any construction or deepening of a water well is begun and to follow the condition of said permit. Failure of the Water Well Contractor to insure said permit has been issued or to violate the conditions of said permit shall constitute a violation of this Code. All water wells shall be constructed in accordance with the "Illinois Water Well Construction Code". All individuals who construct water wells and install well pumps shall be licensed by the Illinois Department of Public Health in accordance with the Water Well and Pump Installation Contractor's License Act (225 ILCS 345/1). It shall be required for an Illinois licensed Water Well Installation Contractor to be onsite at all times during the well drilling process. It shall be required for an Illinois licensed Pump Installation Contractor to be onsite at all times during the pump installation process.
19-6-11 REGISTRATION.
(A) Annual contractor's registration shall be required by all Private Well Installation Contractors operating within the limits of St. Clair County. The Health Department shall issue a Private Well Installation Contractor Registration Certificate to persons applying for such certificate who are licensed by the State of Illinois as an Illinois Water Well and Pump Installation Contractor's License Act. A One Hundred Dollar ($100.00) annual registration fee shall be required for an Illinois Water Well and Pump Installation Contractor operating within the limits of St. Clair County. This fee shall be collected by the Health Department at the time the application is submitted and shall be deposited in the St. Clair County Health Department Fund. All Registration Certificates shall expire December 31st of the year issued, except those issued in December will expire December 31st of the following year.

19-6-12 PERMITS VALIDITY. A permit to construct or deepen a water well is valid for a period of one (1) year from the date of issuance. If construction has not started within this period, the permit is void and a new permit is required "including payment of fee" before construction begins.

19-6-13 PERMIT FEE. There shall be a nonrefundable fee of Two Hundred Dollars ($200.00) charged for the initial construction permit, alteration or extension of a private water well system as approved by the Health Department. The fee shall be collected by the Health Department at the time an application for permit is submitted, and shall be deposited into the St. Clair County Health Department Fund.

19-6-14 EXCEPTIONS. A permit to construct or deepen a water well shall not be required by the Health Department when such water well does or will serve a community public water system or function as a monitoring well.

19-6-15 INSPECTIONS. The Health Department shall have the authority to enter any property for any reason at any reasonable time for inspection purposes to determine compliance with the provisions of this Code. It shall be the duty of the owner or occupant of a property to allow the Health Department free access to the property for inspection purposes to determine compliance with the provisions of this Code. If the Health Department is denied access to the property, it may, to the extent provided by law, obtain an administrative search warrant with the assistance of the State's Attorney Office for the purposes of this Code's enforcement (415 ILCS 55/9(j)).

19-6-16 INSPECTION OF COMPLETED WORK. A water well shall not be placed into operation until the installation of the water well and its components have been inspected to verify compliance with the applicable provisions of this Code and written approval issued by the Health Department. To the degree practical and permitted by the Health Department, the completed installation shall remain uncovered and/or accessible for inspection purposes until approved by the Health Department. If the Health Department, upon inspection of the specified installation or component
thereof, finds that such work meets the provisions of this Code, the Health Department shall approve such work and authorize operation of the water well. However, compliance with Section 19-6-19 shall be obtained prior to utilizing the water system for drinking, culinary, and sanitary purposes.

19-6-17 NOTIFICATION FOR INSPECTION. The Health Department shall be notified at least forty-eight (48) hours prior to commencing the construction or deepening of a water well for which a permit has been issued. The Health Department shall also be notified at least forty-eight (48) hours prior to sealing of an abandoned water well at which time a date for inspection will be arranged. It shall be the responsibility of the Water Well Contractor to notify the Health Department as required.

19-6-18 SUSPENSION OF PERMIT. Upon inspection by the Health Department, if it is found that any provisions of this Code or any permit specifications for a stated property have been violated, the Health Department shall notify the installer to make such specified changes in the work to allow compliance with the provisions of this Code and the permit. If such changes are not made within a period of time specified by the Health Department, said permit shall be suspended, and it shall be unlawful to place the water well into operation.

19-6-19 DISINFECTION AND ANALYSIS. All components of a new water well construction and/or modification shall be disinfected with a strong chlorine solution which will yield a dosage of at least one hundred (100) parts per million to the water in the well. After purging the system of any chlorine residual, a water sample shall be taken and satisfactory bacteriological results, as confirmed by a certified laboratory, shall be obtained prior to utilizing the water system for drinking, culinary and sanitary purposes. A certified laboratory shall mean a laboratory operated by the Illinois Department of Public Health or a laboratory given certification approval by the aforementioned agency for analyzing samples of water for potable use.

19-6-20 ISSUANCE OF NOTICE. Whenever the Health Department determines that a violation of any provision of this Code has occurred, the Health Department shall give notice to the person responsible for such violation. This notice shall:

(A) Be in writing;
(B) Include a statement of the reasons for issuance of the notice;
(C) Allow reasonable time as determined by the Health Department for performance of any act is required;
(D) Be served upon the person responsible for the violation(s);
provided that such notice shall have been properly served upon the person responsible for the violations when a copy thereof has been sent by registered or certified mail to his last known address as furnished to the Health Department or when he has been served with such notice by any other method authorized by laws of this State; and
(E) Contain an outline of remedial action which is required to effect compliance with this Code.

It shall not be a prerequisite to enforcement of the penalty provisions of this Code that the Health Department first utilizes the notice procedure set forth in this Code.

19-6-22 HEARINGS.

(A) Hearings Before the Health Department. Any person affected by any order or notice issued by the Health Department in connection with enforcement of this Code, may file in the office of the Health Department a written request for a hearing before the Health Authority. The Health Authority shall hold a hearing at a time and place designated by the Health Department within thirty (30) days from the date on which the written request was filed. The petitioner for the hearing shall be notified of the time and place of the hearing not less than five (5) days prior to the date on which the hearing is to be held. If, as a result of the hearing, the Health Authority finds that the public health would be adequately protected and substantial justice done by varying or withdrawing the order, or notice, the Health Authority may modify or withdraw the order or notice. The Health Authority shall render a decision within ten (10) days after the date of the hearing which shall be reduced to writing and placed on file in the office of the Health Department as a matter of public record. Any person aggrieved by the decision of the Health Authority may seek rehearing before the Board of Health. A transcript of the record shall be provided at the request and at the expense of the person requesting the hearing.

(B) Hearing Before the Board of Health. Any person aggrieved by the decision of the Health Authority rendered as the result of a hearing held in accordance with this Section may file in the office of the Health Department a written request for a hearing before the Board of Health at a time and place designated by the secretary of the Board of Health within thirty (30) days of the date on which the written request was filed. The petitioner for the hearing shall be notified of the time and place of the hearing not less than five (5) days prior to the date on which the hearing is to be held. If, as a result of facts elicited as a result of the hearing, the Board of Health
finds that the public health would be adequately protected and substantial justice done by granting a variance from the decision of the Health Authority, the Board of Health may grant a variance. The Board of Health shall render a decision within ten (10) days after the date of the hearing which shall be reduced to writing and placed on file in the office of the Health Department and a copy thereof shall be served on the petitioner personally or by delivery to the petitioner by certified mail. A transcript of the record shall be provided at the request and at the expense of the person requesting the hearing. All witnesses called shall be required to testify under sworn oath. An appeal from the decision of the Board of Health may be made to the Circuit Court of St. Clair County, pursuant to the provisions of the "Administrative Review Act" in force and effect at that time in the State of Illinois.

19-6-23 PENALTY.

(A) Any person who violates any provision of this Code or any rule or regulation adopted by St. Clair County or the State of Illinois, or who violates any determination or order of the Health Department under this Section, shall, upon conviction, be fined a sum of not less than Two Hundred Dollars ($200.00) and not more than One Thousand Dollars ($1000.00). Each day's violation constitutes a separate offense.

(8) The State's Attorney of St. Clair County may bring such actions in the name of the People of the State of Illinois; or may bring such actions in the name of the People of the State of Illinois; or may in addition to other remedies provided in this Section, bring action for an injunction to restrain such violation, or to enjoin the operation of any establishment. Additionally, any person who violates any provision of this Code may be penalized in accordance with State of Illinois, Illinois Groundwater Protection Act (415 ILCS 55/9(t)).

19-6-24 Effective January 1, 2014.
13-1088 Ordinance 1\0.

REVIEWED BY:
State's Office

FINANCE COMMITTEE JUDICIARY COMMITTEE
Attached are the ICRMT proposals and invoices for the package and workers compensation. Also attached are the excess flood, quake, and mine subsidence quote and invoice. The Work Comp premium increased $47,760 (21%). It increased from $221,355 to $269,115. This was due to the schedule mod increasing from .13 to .17. The experience mod did lower from 1.24 to 1.14, however until the mod is under 1.00 there is a surcharge being issued. Another reason for the increase is due to a higher payroll. Payroll is up $1,454,553 from $38,737,112 to $40,191,665. The package policy is up $49,502 (5.5%). It increased from $899,974 to 949,476. This was due to the increase in values on the building, auto physical damage and reinsurance costs. To elaborate, the building values increased $6,306,800 (4%) from $153,951,834 to $160,258,634. The auto physical damage values increased $143,327 (2.3%) from $6,158,039 to $6,301,366. Rising reinsurance costs were also a factor. The excess policy covering flood, earthquake, and mine subsidence also increased. This was partially due to the fact that ICRMT has lowered their coverage from 25 million to 10 million. This was done to satisfy the reinsurance carrier. This means that the excess layer will start at 10,000,001 instead of 25,000,001 like it did last year. So we would be purchasing an extra 15 million of coverage if the values didn't change at all, however they did rise as stated above so we also have to purchase more than 15 million to cover the increase. 10 million (ICRMT) + 175 million (excess policy) =185 million total. The building and contents value =186,056,426. Last years excess policy was $259,625 (155mil x of 25). The new quote is $295,973 (175mil x 10) for an increase of $36,348 (14%). Overall we are looking at a total increase of $133,610 (9.6%)
109 WEST FIRST STREET
O'FALLON, IL 62269
Phone: 618-632-7555 618-632-5095
ST. CLAIR COUNTY
10 PUBLIC SQUARE
BELLEVILLE, IL 62220

WARM WITTER KREISLER GREGO

320384 12/01/13 REN PKG COM MERCI AL PAC KAGE RENEWAL $949,476.00
Invoice Balance: $949,476.00

PLEASE VISIT OUR WEBSITE AT WWW.WKGINVESTMENTS.COM.
W ARMA WITTER KREISLER GREGO
109 WEST FIRST STREET
O'FALLON, IL 62269
Phone: 618-632-7555 618-632-5095
ST. CLAIR COUNTY
10 PUBLIC SQUARE
BELLEVILLE, IL 62220
320382 12/01/13 MEM EQ
12/01113 1210) 114
EARTHQUAKE/FLOOD/MINE SUB
Invoice Balance:
PLEASE VIS I T OUR WEBSITE AT WWW.WWKGINSURANCE.COM.
$ 295,973.00
$ 295,973.00
November 25, 2013
Honorable Mark A. Kern
Chairman, St. Clair County Board
10 Public Square, Room B-561
Belleville, IL 62220
County Board Members:
The Salary Claim Sheets for the first second and third pay periods in November, 2013 are hereby submitted to this Honorable Body for approval by roll call vote.
Respectfully submitted,
FINANCE COMMITTEE
St. Clair County Board
November 25, 2013
Honorable Mark A. Kern, Chairman
St. Clair County Board
#10 Public Square, Room 8-561
Belleville, IL 62220
County Board Members:
We, the Claims Subcommittee of the Finance Committee, submit to this
Honorable Body the attached Expense Claim Sheet for the month of November,
2013.
We have checked all claims charged against the county appearing on the
Claim Sheet and believe them to be in order. If there are any changes we will
handle them verbally when the matter comes to the floor of the County Board.
Accordingly, we recommend they be allowed and approved by roll call.
Respectfully submitted,
CLAIMS SUBCOMMITTEE OF THE
FINANCE COMMITTEE
/-4--11
Resolution # 1958-13-R
RESOLUTION
ST. CLAIR COUNTY, IL
PROCUREMENT POLICY
for
Public Assistance & Infrastructure Grant
Grant # 08-302033
Whereas, the purpose of this Procurement Policy is to ensure that sound business judgment is utilized in all procurement transactions and that supplies, equipment, construction, and services are obtained efficiently and economically and in compliance with applicable federal law and executive orders and to ensure that all procurement transactions will be conducted in a manner that provides full and open competition.
Whereas, this policy applies to the procurement of all supplies, equipment, construction, and services of and for St. Clair County, IL related to the implementation and administration of the CDBG award. All procurement will be done in accordance with 24 CFR; Part 85.36.
Whereas, procurement under grants shall be made by one of the following methods, as described herein:
(a) small purchase procedures; (b) sealed bids (formal advertising); (c) competitive proposals; (d) noncompetitive proposals.
A. Small purchase procedures are relatively simple and informal procurement methods that are sound and appropriate for the procurement of services, supplies, or other property, costing in aggregate not more than $100,000. If small purchase procedures are used for a procurement under a grant, price or rate quotations shall be obtained from an adequate number of qualified sources.
B. In sealed bids (formal advertising), sealed bids are publicly solicited and a firm-fixed-price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all of the material terms and conditions of the invitation for bids, is the lowest in price. The sealed bids method is the preferred method for procuring construction.
1. In order for formal advertising to be feasible, appropriate conditions must be present, including, at a minimum, the following:
(a) A complete, adequate and realistic specification or purchase description is available.
(b) Two or more responsible bidders are willing and able to compete effectively for St. Clair County, IL business; and
(c) The procurement lends itself to a firm-fixed-price contract, and the selection of the successful bidder can be made principally on the basis of price.
2. When sealed bids are used for a procurement under a grant, the following requirements apply:
(a) A sufficient time prior to the date set for opening of bids, bids shall be solicited (publicly advertised) from an adequate number of known suppliers.

(b) The invitation for bids, including specifications and pertinent attachments, shall clearly define the items or services needed in order for the bidders to properly respond to the invitation for bids.

(c) All bids shall be opened publicly at the time and place stated in the invitation for bids. R-C!--/
(d) A firm-fixed-price contract award shall be made by written notice to that responsible bidder whose bid, conforming to the invitation for bids, is lowest. Where specified in the bidding documents, factors such as discounts, transportation costs, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts may only be used to determine low bid when prior experience of St. Clair County, IL indicates that such discounts are generally taken.

(e) Any or all bids may be rejected if there are sound documented business reasons in the best interest of the program.

C. Procurement by competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed-price or cost-reimbursable type contract is awarded, as appropriate. Competitive proposals is generally used when conditions are not appropriate for the use of sealed bids. If the competitive proposals method is used for a procurement under a grant, the following requirements apply:

1. Requests for Proposals shall be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals shall be honored to the maximum extent practical.
2. Requests for Proposals shall be solicited from an adequate number of qualified sources.
3. St. Clair County, IL shall have a method for conducting evaluations of the proposals received and for selecting awardees.
4. Awards will be made to the responsible offeror whose proposal will be most advantageous to the procuring party, with price (other than architectural/engineering) and other factors considered. Unsuccessful offerors will be promptly notified in writing.
5. St. Clair County, IL may use competitive proposal procedures for qualification-based procurement of architectural/engineering (A/E) professional services whereby competitor's qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in the procurement of A/E professional services. It can not be used to procure other types of services (e.g., administration professional services) even though A/E firms are a potential source to perform the proposed effort.

D. Noncompetitive proposals is procurement through solicitation of a proposal from only one source, or after solicitation from a number of sources, competition is determined inadequate. Noncompetitive proposals may be used only when the award of a contract is infeasible under small purchase procedures, sealed bids (formal advertising), or competitive proposals. Circumstances under which a contract may be awarded by noncompetitive proposals are limited to the following:

1. The item is available from only a single source;
2. After solicitation of a number of sources, competition is determined inadequate;
3. A public exigency or emergency exists when the urgency for the requirement will not permit a delay incident
to competitive solicitation; and
4. The Department of Commerce and Economic Opportunity (DCEO) authorizes noncompetitive proposals.
(Sole source procurement for supplies, equipment, construction, and services valued at $25,000 or more must have prior approval of DCEO).
E. St. Clair County, IL will provide, to the greatest extent possible, that contracts be awarded to qualified small and minority firms, women business enterprises, and labor surplus area firms whenever they are potential sources.

F. Any other method of procurement must have prior approval of the DCEO.

Whereas, the cost plus a percentage of cost and percentage of construction cost method of contracting shall not be used.

Whereas, St. Clair County, IL shall perform some form of cost/price analysis for every procurement action, including modifications, amendments or change orders.

Now, Therefore, be it resolved, St. Clair County, IL shall maintain records sufficient to detail the significant history of a procurement, including the rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price.

APPROVED AND ADOPTED at a regular meeting of the St. Clair County Board in the State of Illinois, this day of ______-______

MARK A. KERN, Chairman
St. Clair County Board

ATTEST:
THOMAS HOLBROOK
St. Clair County Clerk

Date:
(T
J-e.-I
RESOLUTION

ST. CLAIR COUNTY, IL

POLICY ON THE PROHIBITION OF THE USE OF EXCESSIVE FORCE

WHEREAS, St. Clair County, IL has received federal funding through the Community Development Block Grant (CDBG) program; and,
WHEREAS, Section 519 of the Department of Veteran Affairs and U.S. Department of Housing and Urban Development, and Independent Agencies Appropriations Act of 1990 requires that all CDBG recipients adopt and enforce a policy to prohibit the use of excessive force by law enforcement agencies within the recipient's Recipient against any individuals engaged in non-violent civil rights demonstrations; and
WHEREAS, all recipients of CDBG funds are further required to follow a policy of enforcing applicable state and local laws against physically barring entrances or exits to a facility that is the subject of a nonviolent protest demonstration; and
WHEREAS, St. Clair County, IL endorses a policy prohibiting the use of excessive force and will inform all law enforcement agencies within its Recipient of this policy,
NOW, THEREFORE, BE IT RESOLVED, St. Clair County, IL hereby prohibits any law enforcement agency operating within its Recipient from using excessive force against any individuals engaged in nonviolent civil rights demonstrations. In addition, St. Clair County, IL agrees to enforce any applicable state or local laws against physically barring entrances or exits from a facility or location that is the subject of a non-violent protest demonstration. St. Clair County, IL further pledges enforcement of this policy within its Recipient and encourages any individual or group who feels that St. Clair County, IL has not complied with this policy to file a complaint. Information and assistance relative to excessive force complaints shall be provided to the appropriate law enforcement entity.

APPROVED AND ADOPTED at a regular meeting of the St. Clair County Board in the State of Illinois, this day of _______.

MARK A. KERN, Chairman
St. Clair County Board

ATTEST:

THOMAS HOLBROOK
St. Clair County Clerk

Date:
RESOLUTION
ST. CLAIR COUNTY, IL
CODE OF CONDUCT
for
Midwest-Public Assistance & Infrastructure Grant
Grant # 08-302033
Whereas, the purpose of this Code of Conduct is to ensure the efficient, fair, and professional
administration of
federal grant funds in compliance with 24 CFR; Part 85 (85.36(b)(3)) and other applicable federal and
state
standards, regulations, and laws.
Whereas, this Code of Conduct applies to all officers, employees, or agents of St. Clair County, IL
engaged in the
award or administration of contracts supported by federal grant funds.
Whereas, no officer, employee, or agent of St. Clair County, IL shall participate in the selection, award, or
administration of a contract supported by federal grant funds, if a conflict of interest, real or apparent,
would be
involved. Such a conflict would arise when:
a. The employee, officer, or agent;
b. Any member of his/her immediate family;
c. His/her partner; or
d. An organization which employs, or is about to employ any of the above;
has a financial or other interest in the firm selected for award.
Now, therefore be it resolved St. Clair County, IL officers, employees, or agents shall neither solicit nor
accept
gratuities, favors, or anything of monetary value from contractors, potential contractors, or subcontractors.
To the
extent permitted by federal, state, or local laws or regulations, violation of these standards may cause
penalties,
sanctions, or other disciplinary actions to be taken against St. Clair County, IL officers, employees, or
agents, or the
contractors, potential contractors, subcontractors, or their agents.
APPROVED AND ADOPTED at a regular meeting of the St. Clair County Board in the State of Illinois,
this day of ___ __________
MARK A. KERN, Chairman
St. Clair County Board
ATTEST:
THOMAS HOLBROOK
St. Clair County Clerk
Date:
Resolution # 1961-13-R
RESOLUTION
ST. CLAIR COUNTY, IL
EQUAL EMPLOYMENT OPPORTUNITY POLICY
for
Midwest-Public Assistance & Infrastructure Grant
Grant # 08-302033

A RESOLUTION ESTABLISHING AN EQUAL EMPLOYMENT POLICY
INCLUDING PROVISIONS TO BENEFIT INDIVIDUALS WITH DISABILITIES FOR THE MIDWEST
PUBLIC ASSISTANCE & INFRASTRUCTURE GRANT

WHEREAS, St. Clair County, Illinois desires to assure equal opportunity to all individuals, regardless of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, sexual orientation, military status or an unfavorable discharge from military service, to avail themselves of gainful employment opportunity; and

WHEREAS, St. Clair County, Illinois has determined that the passage of an ordinance promoting equal employment opportunity is an effective method of providing gainful employment to minority, elderly, women, and persons with disabilities desiring employment with St. Clair County, Illinois.

BE IT THEREFORE RESOLVED AS FOLLOWS: for the purpose of this ordinance, the term "minority" will refer to American Indians, Asians, Blacks, or Hispanics, or to such protected classes as youth, elderly, women, or persons with disabilities.

A St. Clair County, Illinois hereby declares to uphold, defend, enforce, and advocate for all laws related to Equal Employment Opportunity including, but not limited to, the following:
1. Title VI of the Civil Rights Act of 1964 which prohibits discrimination in the participation in or benefits of programs or activities receiving federal financial assistance on the basis of race, color, or national origin.
2. Title VII of the Civil Rights Act of 1964 which prohibits discrimination because of race, color, religion, sex or national origin in all employment practices including hiring, firing, promotions, compensation, and other terms, privileges and conditions of employment.
3. Title IX of the Education Amendments of 1972 which prohibits discrimination in federally assisted education programs.
5. The Age Discrimination Act of 1967 which prohibits discrimination because of age against anyone between the ages of 40 and 65.
6. Federal Executive Order 11246 which requires every contract with federal financial assistance to contain a clause against discrimination because of race, color, religion, sex, or national origin.

8. Section 188 of WIA and the U.S. DOL Regulations at 29 CFR Parts 31 and 32 which provides that no person in the United States shall be excluded from participation in, be denied the benefits of, or be subject to discrimination on the basis of race, color, or national origin, under any program or activity receiving Federal financial assistance from the Department of Labor.

9. Chapter 68, Article I, Section 17-19 of the Illinois Constitution which prohibits discrimination based on race, color, creed, national ancestry, disability, and sex in the hiring and promotion practices of any employer.

10. The Americans with Disabilities Act of 1990 which with disabilities on the basis of their disability.

11. Illinois Human Rights Act (775 ILCS 5) which prohibits discrimination based on race, color, religion, sex, national origin, ancestry, age, order of protection status, marital status, physical or mental disability, military status, sexual orientation, or unfavorable discharge from military service in connection with employment, real estate transactions, access to financial credit, and the availability of public accommodations.

B. St. Clair County, Illinois will assure non-discriminatory employment practices in recruitment, recruitment advertising, employment, placement, layoff or termination, promotion, demotion or transfer, rate of pay or other forms of compensation and use of facilities.

C. St. Clair County, Illinois will not contract with other agencies, banks, businesses, vendors, etc., who practice or establish a pattern of discrimination based on race, color, religion, sex, national origin, ancestry, age, order of protection status, marital status, physical or mental disability, military status, sexual orientation, or unfavorable discharge from military.

D. St. Clair County, Illinois will incorporate into any contract for construction work, or modification thereof, subject to the relevant rules, regulations, and orders of the Secretary of Labor or of any prior authority that remains in effect, which is paid in whole or in part with the aid of such financial assistance, the following "Equal Opportunity Clause":

1. In the event of the contractor's non-compliance with the provisions of this Equal Employment Opportunity Clause, the Act or the Rules and Regulations of the Department, the contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or voided in whole or in part, and other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the contractor agrees as follows:

   a) That he or she will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, sexual orientation, military status or an unfavorable discharge from military service; and, further, that he or she will examine all job classifications to determine if minority persons or women are underutilized and
will take appropriate affirmative action to rectify any underutilization.
b) That, if he or she hires additional employees in order to perform this contract or any portion of this contract, he or she will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the areas from which he or she may reasonably recruit and he or she will hire for each job classification for which employees are hired in a way that minorities and women are not underutilized.

c) That, in all solicitations or advertisements for employees placed by him or her or on his or her behalf, he or she will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, sexual orientation, military status or an unfavorable discharge from military service.

d) That he or she will send to each labor organization or representative of workers with which he or she has or is bound by a collective bargaining or other agreement or understanding, a notice advising the labor organization or representative of the contractor's obligations under the Act and the Department's Rules and Regulations. If any labor organization or representative fails or refuses to cooperate with the contractor in his or her efforts to comply with the Act and Rules and Regulations, the contractor will promptly notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations under the contract.

e) That he or she will submit reports as required by the Department's Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Act and the Department's Rules and Regulations.

f) That he or she will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Act and the Department's Rules and Regulations.

g) That he or she will include verbatim or by reference the provisions of this clause in every subcontract awarded under which any portion of the contract obligations are undertaken or assumed, so that the provisions will be binding upon the subcontractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply with the provisions. In addition, the contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

D. St. Clair County, Illinois assures that it will actively provide nondiscriminatory outreach, selection, and service to all individuals.
E. Efforts will be made to hire minority individuals for all job categories so that minority employment in all categories of the work force will represent a proportionate share of minority populations in St. Clair County, Illinois as well as surrounding areas.

F. St. Clair County, Illinois will provide accommodations to the best of its ability for employees with disabilities, contingent on budget and structural limitations.

G. St. Clair County, Illinois employees are expected to adhere to the above policy and to work actively for its implementation both internally and in carrying out Village/City program activities.

H. St. Clair County, Illinois designates it's Equal Opportunity Officer to carry out the EEO/AA plan. APPROVED AND ADOPTED at a regular meeting of the St. Clair County Board in the State of Illinois, this day of __________

MARK A. KERN, Chairman
St. Clair County Board
ATTEST:
THOMAS HOLBROOK
St. Clair County Clerk
Date:
Grants Committee Members
A RESOLUTION

TO AMEND CERTAIN FEES CHARGED BY ST. CLAIR COUNTY

WHEREAS, the County Board of St. Clair County, Illinois has authority pursuant to Illinois law to set reasonable fees for services, and;
WHEREAS, the St. Clair County Health Department became the Regulatory Authority for the Private Sewage Disposal and Private Water Supply Programs in 1987 and continued the previously assessed sewage permit fees, home inspection fees, and water well permits, all of which were increased over time as needed; and in 2005 a water ordinance was adopted along with an increase of the water well permit fee, sewage permits, and home loan fees; and;
WHEREAS, the St. Clair County Health Department is responsible for conducting inspections of over 1000 food facilities, conducted over 2500 inspections in 2012 and made over 2000 educational contacts in 2012 in order to eliminate the occurrence of food borne illness by ensuring that food provided for human consumption is free from contamination, and;
WHEREAS, the program costs, number of inspections and consultations have increased steadily during the past 27 years in which the St. Clair County Health Department has been conducting sanitary inspections of all food, sewage and water facilities, and;
WHEREAS, the St. Clair County Board retained Maximus Consultants Inc. to review actual costs for the various services provided by the St. Clair County Health Department; Maximus Consultants Inc. completed their study in June, 2013, and;
WHEREAS, the Board of Health's senior management team has reviewed the Maximus report and consulted with the county administration; and
WHEREAS, the St. Clair County Board of Health has approved a proposal to amend the Revised Code of Ordinances to increase user fees, create a new fee category for subdivision plan reviews, and make technical changes to the Revised Code of Ordinances of St. Clair County on October 15, 2013, and
WHEREAS, the costs associated with the provision of various vital records and election records has increased for the St. Clair County Clerk, and;
WHEREAS, the St. Clair County Board retained Maximus Consultants Inc. to review actual costs for the various services provided by the St. Clair County Clerk's Office and Maximus Consultants Inc. completed their study in June, 2013, and;
WHEREAS, the County Clerk and his senior staff have reviewed the Maximus report and consulted with the county administration; and
WHEREAS, the County Clerk has approved a proposal to amend the Revised Code of Ordinances to increase user fees and make technical changes to the Revised Code of Ordinances of St. Clair County and;

WHEREAS, the costs associated with the recording of various documents required to be recorded in the Recorder of Deeds Office has increased and;

WHEREAS, the St. Clair County Board retained Maximus Consultants Inc. to review actual costs for the various services provided by the St. Clair County’s Recorder of Deeds Office and Maximus Consultants Inc. completed their study in June, 2013, and;

WHEREAS, the Recorder of Deeds and his senior staff have reviewed the Maximus report and consulted with the county administration; and

WHEREAS, the Recorder of Deeds has approved a proposal to amend the Revised Code of Ordinances to increase user fees and make technical changes to the Revised Code of Ordinances of St. Clair County and;

WHEREAS, the costs associated with the services and inspections provided by the St. Clair County Zoning Department has increased and;

WHEREAS, the St. Clair County Board retained Maximus Consultants Inc. to review actual costs for the various services provided by the St. Clair County Zoning Department and Maximus Consultants Inc. completed their study in June, 2013, and;

WHEREAS, the Director of the Zoning Department and her senior staff have reviewed the Maximus report and consulted with the county administration; and

WHEREAS, the Director of the Zoning Department has approved a proposal to amend the Revised Code of Ordinances to increase user fees and make technical changes to the Revised Code of Ordinances of St. Clair County and;

WHEREAS, the St. Clair County Board has reviewed this Resolution and the cost study and concurs with the recommendations of the St. Clair County Board of Health and;

WHEREAS, the Maximus Consultants study is on file in the Office of the St. Clair County Clerk.

NOW, THEREFORE, BE IT RESOLVED by the County Board of St. Clair County, Illinois that it adopts the following Ordinances amending the Fee Schedules attached and incorporated hereto as the official fee schedules for the St. Clair County Health Department, County Clerk, Recorder of Deeds and Zoning Department and that the respective Chapters of the Revised Code of Ordinances of St. Clair County are amended in accordance with the attached exhibits.

This Resolution supersedes any other Resolution and becomes effective January 1, 2014.

f-d/-
PASSED, APPROVED, AND ADOPTED by the St. Clair County Board on the ___ day of ___ ___, 2013.
Chairman
A/I/TEST:
Clerk of the Board
fcl-I
Resolution No.
REVIEWED BY:
State's Attorney's Office
Director of Administration
Presented and Approved by:
JUDICIARY COMMITTEE
REVIEW OF EXECUTIVE SESSION MINUTES
October 28, 2013
St. Clair County Board
10 Public Square
Belleville, IL 62220-1623
County Board Members:

We, the Purchasing Sub-Committee of Finance, have advertised and received a bid for "Brush Removal Project - St. Ellen's Park", Therefore we are pleased to submit the following bid results for your consideration:

Hank's Excavating & Landscaping * $28,500.00
Belleville, IL
Cobblestone Landscaping "No Response"
O'Fallon, IL
Lawn Wranglers "No Response"
Belleville, IL
Minton Outdoor Services "No Response"
Belleville, IL
Munie Greencare "No Response"
Caseyville, IL
Green Cow "No Bid"
O'Fallon, IL
KGI Landscaping "No Bid"
Skokie, IL

We recommend bid be awarded to * "Hanks Excavating & Landscaping of Belleville, IL for $28,500.00", Adequate funds are available for this project from the Property and Recreation Budget. Specifications and copies of bids are available for inspection in the Purchasing & Central Services Department.

e Chartrand
Purchasing Sub-Committee of Finance
Resolutions:
(St. Clair County) Highway Permit 2648-Triple Lakes Farms LLC seeks permission and authority to install drainage pipes and corresponding drainage structures within the existing right-of-ways of CH 81, Sullivan Drive and CH 95, Frank Scott Parkway West. # /'14-...:3 -1.3' ~I
WHEREAS, the County of St. Clair has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases where the taxes on the same have not been paid pursuant to 35 ILCS, Sec. 200/21-90 and 35 ILCS, Sec. 200/21-175 et seq.

WHEREAS, pursuant to this program the County of St. Clair has acquired an interest in the following described real estate:

(See attachment)

and it appearing to the Trustee Committee that it would be to the best interest of the County to dispose of its interest in said property.

THEREFORE, the Trustee Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF ST. CLAIR COUNTY, ILLINOIS, that the Chairman of the Board of St. Clair County, Illinois, be authorized to execute a deed of conveyance of the County’s interest or authorize the cancellation of the appropriate certificate of purchase, as the case may be, on the above described real estate for the sum of Seventy Three Thousand, One Hundred Ten dollars and 79/100 Dollars, ($73,110.79) paid to the Treasurer of St. Clair County, Illinois, to be distributed according to law.

Adopted by roll call vote on the 25th day of November, 2013.

Chairman, St. Clair County Board

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<td>0713401</td>
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<td>SAL ROY B HARRIS</td>
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<td>229.62</td>
<td>11.25 60.00 450.00</td>
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<td>$3,230.62 $825.00 $4,000.00 $40,916.29 $65,880.17</td>
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L:D<b~C 3fs Clerk Fees
Recorder/Sec of State Fees
$3,230.62
$4,000.00
Total to County $73,110.79
Committee Members
po#_.-/_
MARK A KERN
CHAIRMAN

DOSINSA

LO NIE AOSLEY

VICE-CHAIRMAN

BOARD MEMBERS

01500 I

CARL A GOMEZ

D'StrlC12

WILUE Mel OSH

o.SInc13

OII ER W. HAMILTO . SR.

DiSilic4

ICHOLAS J Mi lLER

District 6

ROY OSLEY. JR.

O,SIne: 7

EDWIN L COCKRELI., SR

Oislf!C18

KEN EASTERIEY

OIS1hC

C R.CHARDVERNIER

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DIXIE M SEIBERT

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JERRYJ DINGES

Dj~IIIC112

PATRICI K KEELEY

0.str'C1 13

STEPHEN E REJEB

OisIOCI 14

ROBERT J. TRENTMAN

0.S11<115

JOH'. WEST
November 13, 2013
Mark A. Kern, Chairman

St. Clair County Board

10 Public Square

Belleville, Illinois 62220

Dear Chairman Kern:

The St. Clair County Board's Grants Committee submits the payroll and expense claims for the pay periods in October, 2013. These claims involve the expenditure of programmatic and administrative funds associated with the Community Development Division, Employment and Training Division and the Community Services Division. These expenditures have been processed by the administrative staff of the St. Clair County Intergovernmental Grants Department. They have
been reviewed and approved by the Grants Committee and are recommended for County Board approval by the Grants Committee.

q.
seph Kassly, Jr., hairman
St. Clair County Board Grants Committee
ST. CLAIR COUNTY BOARD

10 PUBLIC SQUARE, ROOM B-561, BELLEVILLE, ILLINOIS 62220-1623
(618) 277-6600 Ext. 2201 FAX: 825-2740
ST. CLAIR COUNTY HEALTH DEPARTMENT
19 PUBLIC SQUARE, SUITE 150
BELLEVILLE, ILLINOIS 62220-1624
www.healthierco.st-clair.il.us

Pr'(~!rklI/. Board of Health
Kevin D. Hutchison, R.N.. M.S., M.P.H.
AdminiStrative/ Fiscal I
H2::+~ -ll fiIlX

MONTHLY ACTIVITY REPORT
October 2013
I SEPT I OCT I YTD 13 I YTD 12 I I HEALTH PROTECTION
ENVIRONMENTAL HEALTH
FOOD SERVICE PROGRAM
Routine Inspection 204 241 2,041 2012
Reinspection 17 40 240 228
Opening Inspections 5 6 48 39
Food Recall Notifications 4 7 56 46
Foodborne Illness Investigations 2 0 33 24
Complaint Investigations 11 22 179 138
In-services 4 1 11 9
# of Participants 112 4 206 107
Consultations/Plan Reviews/Fires/Disasters 177 179 1,741 1,516
NU/SANC.ENECTQRFlANN/NG
Complaint Investigations & Rechecks 0 8 27 29
Smoke Free IL Complaints 1 3 26 20
Smoke Free IL Citations 0 0 0 n/a
Consultations (Nuisance, Tanning, Vector) 44 14 300 337
Tanning Inspections & Rechecks 0 0 10 25
Vector Surveillance (May - October) 4 0 343 272

POTABLE WATER PROGRAM
Well Permits Issued 3 2 22 24
Well Inspections 3 1 19 42
Sealed Well Inspections 0 1 15 8
Analysis Reviewed 7 7 84 67
Consultations 24 34 291 291

PRIVATE SEWAGE PROGRAM
Permits Issued/ Consultations 188 204 2,144 1,563
Systems Inspected 9 10 68 80
Complaints, Investigations & Rechecks 16 28 273 177
Home Loan Inspections 2 3 11 14

ENVIRONMENTAL PROTECTION and
POLLUTION PREVENTION
EMERGENCY PREPAREDNESS
LANDF/LL PROGRAM
Landfill, Compost, Open Dump Inspections, FUs 9 8 108 86
New Open Dump Sites Closed 6 3 22 12
Complaint Investigations, Rechecks 36 29 250 173
Consultations 62 61 594 404

POLLUTION PREVENTION PROGRAM
Drop-Off Recycling Sites Available 75 75 750 75
School Paper Program Participants 87 87 870 87
Workshops/Presentations 0 2 9 7
Consultations/Projects 1,190 5 6,019 1,319
Materials Distributed 212 37 7,010 5,957

EMERGENCY PREPAREDNESS
Public Presentations/Consultations
Partnership Meetings
Materials Distributed
Training Activities Provided
Number of Personnel Trained
Incident Assistance
28 16 277 266
14 10 105 110
150 301 1,433 1,393
13 21 33
20 100 728 84
0 0 2 2
@/o.
Public Health...
MONTHLY ACTIVITY REPORT
October 2013
I SEPT 1 OCT 1 YTD 13 I YTD 12
I HEALTH PROTECTION (Continued)
INFECTIOUS DISEASE
PREVENTION SERVICES
COMMUNICABLE DISEASE CASES

AIDS
  Brucellosis
  Chickenpox
  Chlamydia
  Cryptosporidiosis
  E-Coli
  Gonorrhea
  Group A Streptococcal (Invasive)
Hepatitis A
Hepatitis B
Hepatitis C
HIV+
Influenza
Flu-like Symptoms (Non-Specific)
Flu-like Symptoms (Specific)
H1N1
Leptospirosis
Meningitis (Bacterial)
Meningitis (Viral)
MRSA
Pertussis (Whooping Cough)
Pneumonia
Psittacosis
Salmonella
Shigella
Shingles
Strep Pneumonia
Strep Throat
Syphilis
Tularemia
0 0 0 5
0 0 0 0
0 0 7 16
71 74 669 702
3 1 6 6
0 0 3 2
14 11 120 136
120 0 3
0 0 0 0
23
134
17
102
62
38
3 6 28
6 12 91
3 1 14
0 1 133
0 0 14
0 0 118
0 1 1 1
0 0 0 0
TB CONTROL
Field Visits (Directly Observed Therapy)
Client Contacts
Clients Served (by Physician)
Client Contacts (Clinic)
Chest X-Ray
Medication Dispensed
55 51 238 141
60 46 394 276
4 3 18 15
212 223 1.965 1.786
3 5 33 29
1109 11 83
Skin Testing
Skin Tests
Positive Skin Tests
MTB Cases
Suspects
105 102 923 737
5 6 52 44
1 1 6 4
1 0 14 12

EMPLOYEE HEALTH SERVICE
Employee Health Assessments
Influenza
OSHA/Blood-borne Training
Pneumonia
Tdap
Vaccine Preventable Vaccinations
Zostavax
0 0 6 0
0 430 483 428
ILLNESS INVESTIGATIONS-CONSULTATIONS
Off-site
Office
Phone
OOJ - Out of Jurisdiction
Documentation Sent - Physicians I Medical Service Providers
6 2 11 4
15 33 215 247
220 381 2,451 1495
14 15 138 203
0 6 6 n/a
Public Health• r-r-<v.>” , PiffIIIIDtr' Pr,’lr(,1 o Pfin\1ld 00 1t.'CyQed papef
James Vest, M.D.
Pf.~id(~(,II. Board of Health
Kevin D. Hutchison. R.N.. M.S.. I't.P.H.
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Administrative/ Fiscal
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riH.2:n770:3
6lH2:3377 t3 f<IX
Communicable Disease
bl8.233.(j 17S
618.2:13.9:156 [lIX
Environmental / Emergency Preparedness
(jIH.2:n7769
(j I.H.23(i.O(i7(j (.1.\ Personal Health
(j IH .2:n (j 170
(it H. 2:1(j)(H2 l ((1.\ ST. CLAIR COUNlY HEALTH DEPARTMENT
19 PUBLIC SQUARE, SUITE 150
BELLEVILLE, ILLINOIS 62220-1624
www.healh.co.st-clair. il .uS MONTHLY ACTIVITY REPORT
October 2013 I COMMUNITY HEALTH HIV/AIDS CARE REGION
Caseload
Enrollments
Discharged
Remaining Caseload
BREAST & CERVICAL CANCER PROGRAM
Enrollments
Younger Symptomatic Referrals 65
Referrals/Treatment Act 16
Cancer within BCCP 6
Cancer outside BCCP 10
COMMUNITY HEALTH & EDUCATION
Health Fairs 3
2
5
165
2
2
4
385
20
21
40
6,452 9,5
15
Conferences/Workshops 9
*Presentations/Training 21
*Total Attendance 02
EDUCATIONAL PROGRAMS
Community Organizations/Agencies 2
General Public 1
Schools 19
Worksites 7
Total Presentations
Total Attendance
73 77 631 507
5 7 36
2 2 24
1 2 14
1 0 10
2 0 7
0 0 3
12 22 190 2
13 0 28
27 22 227 227
259 147 3,274 5,8 21
~
Public Health...lth Prcv"nl l",tomo rt r mflfr;"o P,inl00 on recycled paoor
MONTHLY ACTIVITY REPORT
October 2013
James vest. M.D. I SEPT I OCT I YTD13 I YTD 12 I

HEAL THY KIDS SERVICES
Kevin D. Hutchison. R.N., M.S., M.P.H. Immunizations
Developmental Screenings E\('" iii i[" DirCCIO1. Edinburgh Perinatal Depression Screenings
Perinatal Suicide Prevention Materials
Lead Screenings
Dental Fluoride

HEAL THY HOMES LEAD FOLLOW-UP PROG
Home Visits I ~I 01 ~I :1 New Enrollments 11

GENETICS PROGRAM
Screenings I 461 431 5681 637 1

CASE MANAGEMENT SERVICES
Total Caseload 1,359 1,331 nla nla
Administrative/ Fiscal New Enrollments 170 170 1,781 1,863
Intensive Prenatal Caseload 70 71 nla nla
Services Provided 1,534 1,899 16,708 16,521

ALL KIDS HEAL TH INSURANCE
Community Health Healthy Start (MPE) Enrollments 12 13 149 166
New Infant Applications 22 10 140 194
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<td>Communicable Disease Re-applications</td>
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<td>COMMUNITY OUTREACH*</td>
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<td>VFC Compliance/Storage &amp; Handling</td>
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Vendor 1nquiry -Warrant Details Page 1 of 1
ST CLAIR COUNTY
TREASURER
Summary Contracts Payments
Vendor Home
Warrant/EFT#: EF 0017864
Fiscal Year: 2014
Warrant Total: $558,645.73
Agency
492 -REVENUE
Issue Date : 11/07/13
Warrant Status:
Contract 11/07/13
Invoice AG575162
Voucher 4AG575162
Agency Amount $558,645.73
IOC Accounting Line Details
Fund Agency Organization Appropriation Object Amount Appropriation Name
0188 492 27 44910055 4491 $558,645.73 DISBURSE CNTY/MASS TRANS SALES
Payment Voucher Description
Line Text
1 II DEPT, OF REVENUE AUTHORIZED THIS PAYMENT ON 11/06/2013
2 COUNTY, 25% SHARE OF SALES TAX
47'S PHONE: 217785-6518 EMAIL: REV,IOCAITAX@ILLINOIS.GOV
61 COUNTY, 25 % SHARE OF SALES TAX
Click here for assistance with this screen,
II.
https://www.wh l, ioc.stateil ,L1s/Vendor/V endWanDetl.cfm?Warrant=00 17864%20%20%20%20...,
Warrant/EFT#: EF 0017863
Fiscal Year: 2014
Warrant Total: $105,516.34
Agency
492 -REVENUE
Issue Date:
Warrant Status:
Contract
11/07/13
Invoice
AG575161
Voucher
4AG575161
Agency Amount
$105,516.34
IDC Accounting Line Details
Fund Agency Organization Appropriation Object Amount Appropriation Name
0189 492 27 44910055 4491 $105,516.34 DISTRIBUTE MUNICNTY SALES TAX
Payment Voucher Description
Line
1
2
3
4
61
Text
IL DEPT. OF REVENUE AUTHORIZED THIS PAYMENT ON 11/06/2013
COUNTY 1 % SHARE OF SALES TAX
LIAB [VIO: AUG. 2013 COII MO: SEP. 2013 VCHR MO: NOV. 2013
?S PHONE: 217785-6518 EMAIL: REV.IOCAITAX@ILINOIS.GOV
COUN 1 % SHARE OF SALES TAX
Click here for assistance with this screen.
https://www.wl1 1.loc.state. il.us/VendorVendWarrDetl.cfm?Wrant=00 17863%20%20%... tll 12/20 13