

DIVISION 00-BIDDING AND CONTRACT REQUIREMENTS

Section 001113 – Invitation for Proposal

Belleville News Democrat  
Publish 3 – Times  
August 14<sup>th</sup>, 2017  
August 23<sup>rd</sup>, 2017  
August 31<sup>st</sup>, 2017

**Public Building Commission of St. Clair County** is accepting proposals for Automated Parking Access and Revenue Control System (PARCS) equipment for two parking garages and two surface parking lots that the St. Clair County Public Building Commission own and operate, located between N 1<sup>st</sup> Street and Illinois Street, and between W B St and W. Lincoln St. in Belleville, IL 62220.

All proposals must be returned in a sealed, opaque envelope marked “**St. Clair County PARCS**”, and addressed to the Attention of James S. Brede, Director of Buildings, Public Building Commission of St. Clair County, #10 Public Square, Fifth Floor, Rm B-551, Belleville, IL 62220. All proposals must be received by Thursday September 14<sup>th</sup>, 2017, at 10:00 a.m., prevailing time.

RFP documents can be obtained at Public Building Commission of St. Clair County Office, #10 Public Square, Fifth Floor, Rm B-551, Belleville, IL 62220 beginning Monday August 14<sup>th</sup>, 2017, during regular business hours.

Proposals will only qualify for consideration from companies that have a minimum of 20 years of experience in PARCS equipment and have a company operated service center within 50 miles of St Clair County Courthouse, #10 Public Square, Belleville, IL 62220.

**A mandatory interview** will be scheduled with qualified proposers to be held on site in the St. Clair County Courthouse, #10 Public Square Basement Conference Room, Belleville, IL. Representatives of St. Clair County as well as BRiC Partnership will be present to answer questions regarding the project and proposal procedures. Each approved prospective proposers will be **required** to attend their prospective interview and provide a presentation on the equipment, services, and software they are proposing as a solution to best fit the commission’s needs. Interviews will be limited to one hour in length.

The successful proposal will be required to comply with all laws, statutes, regulations, ordinances, rulings or enactments of any governmental authority which are applicable to the project

The Public Building Commission of St. Clair County reserves the right to reject any or all proposals, to waive any inconsistencies or informalities and to select the proposal that best meets the requirements of the project.