

Questions and Answers for the LWIA 24 One-Stop Operator RFP, May 12, 2017

The following questions were received by May 12, 2017. The answers are in italics.

1. If there is a consortium response to the RFP, does each member of the consortium have to sign the proposal, or is there one entity designated to sign for the consortium?

Consortia respondents should include a record reflecting the designation of one of the partners as the authorized representative for the consortium for proposal submittal and negotiation with the Board. In addition, the proposal narrative should clearly identify the member organizations of the consortium, the type of organization each is, and the contact person from the organization for the consortium.

2. Can all of the budget be covered by in-kind? For example if we submit a proposal as a consortium can we just use our meeting time etc. as an in kind contribution? I really do not see any costs associate with the consortium that would be outside of in-kind. Page 7 bullet 3 seems to contradict in-kind.

The RFP does not require or limit the inclusion of in-kind resources for any portion of the budget, but the budget is expected to reflect the total cost of providing the requested one-stop operator scope, including any in-kind resources. Page 7 Bullet 3 applies to costs in your budget for which reimbursement will be requested under the contract, not to in-kind contributions. This requirement is to ensure that respondents are not requesting funds for costs that are already being paid by another source. Your budget should clearly distinguish between requested funds and in-kind contributions. There is a separate column on the Attachment B budget form for each type of cost, and the total.

3. How does section 2.3.2 come into play for a consortium? If the budget is satisfied by in-kind will that satisfy 2.3.2 as no money will be changing hands?

Notwithstanding the type of funds shown in your budget proposal, the respondent must still show that it has the proper fiscal controls in place as required by 2.3.2.

4. Can I get a list of today's webinar participants?

All we can provide is a list of the webinar registrants:

| Registrants | | |
|--------------------|------------------|---------------------------------|
| First Name | Last Name | Email |
| Rebecca | Harmon | rharmon.wes@gmail.com |
| Rick | Stubblefield | rstubblefield@co.st-clair.il.us |
| Nick | Gianoulakis | ngianoulakis@mersgoodwill.org |
| Bill | Gagen | bill.gagen@swic.edu |
| Hilary | Wagner | hwagner@mersgoodwill.org |
| Jeff | Cartnal | jcartnal@mersgoodwill.org |

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5. Should additional questions arise as we go through the process can they still be submitted or is close of business today it for questions?

Unfortunately, May 12 is the final day for questions on the RFP.