

FINANCE COMMITTEE

September 19, 2011

The Finance Committee of the St. Clair County Board met in the County Board Conference Room. The meeting was called to order by Chairman Ken Easterley at 6:30 p.m.

Members Present:

Ken Easterley, Chairman
Marty Crawford, Asst. Chairman
Lonnie Mosley
Dixie Seibert
Charles Lee
Carol Clark

Members Absent:

June Chartrand - Excused

Others Present:

Tom Maziarz, Manager Central Services
Tom Knapp, Sheriff Department
Betty Martz, Human Resources
Jackie Krummrich, Auditor's Office
Parry Sprague, Auditor

Frank Bergman, Human Resources
Sue Schmidt, Financial Analyst
Randy Lay, EMA
Dale Holtmann, J.W. Boyle

Upon motion by Mr. Mosley and seconded by Mr. Lee, it was unanimously agreed to approve the August 29, 2011 Meeting Minutes.

Upon motion by Mr. Mosley and seconded by Mr. Lee, it was unanimously agreed to receive and place on file the Treasurer's Report.

Upon motion by Mrs. Seibert and seconded by Mr. Lee, it was unanimously agreed to approve the 2010 Audit.

Upon motion by Mr. Mosley and seconded by Mr. Crawford, it was unanimously agreed to receive and place on file the Claims and Purchasing Sub-Committee Reports.

Upon motion by Mr. Mosley and seconded by Mr. Lee, it was unanimously agreed to approve purchase of a 2011 Ford F-450 Truck for (\$30,590.00).

An informational update on the Health Insurance, Dental, Third Party, Administrator and AD & D coverage was given by Human Resources Director Frank Bergman.

Upon motion by Mrs. Seibert and seconded by Mr. Crawford, it was unanimously agreed to purchase a new folding machine for the Circuit Clerk's Office for (\$1,975.00).

Upon motion by Mrs. Seibert and seconded by Mr. Mosley it was unanimously agreed to approve the Proposal by Hank's Excavating for (\$1,350.00) to correct the erosion problems at St. Ellen's Park.

Upon motion by Ms. Clark and seconded by Mrs. Seibert, it was unanimously agreed to approve the following transfers:

<u>From:</u>		<u>To:</u>	
a) <u>County Board General</u>		a) <u>County Board General</u>	
100-1001-63050	10,000.00	100-1001-62050	2,000.00
Legal Services		Conference & Meeting	
		100-1001-62220	5,000.00
		Bank Service Fees	
		100-1001-63000	3,000.00
		Audit Services	
b) <u>Human Resources</u>		b) <u>Human Resources</u>	
100-1010-62100-05	100.00	100-1010-61020	100.00
Travel Other – Gen. Fund		Gen. Fund Human Resource	
c) <u>Data Processing</u>		c) <u>Data Processing</u>	
100-1016-61020	1,000.00	100-1016-61900-03	25,500.00
Books Manuals Periodicals		Small Cap Purchases	
100-1016-61400	1,000.00		
Program Supplies			
100-1016-62000	8,000.00		
Training			
100-1016-62200	500.00		
Dues & Memberships			
100-1016-63610	15,000.00		
Maint. Contract Office Equip.			
d) <u>Auditor</u>		d) <u>Auditor</u>	
100-1040-60100	52,000.00	100-1040-60110	52,000.00
Full Time		Part Time	
e) <u>Board of Review</u>		e) <u>Board of Review</u>	
100-1050-60100	1,600.00	100-1050-60110	1,600.00
Chief Deputy		Part Time	
f) <u>General – County Clerk</u>		f) <u>General – County Clerk</u>	
100-1065-60110	65.00	100-1065-61000	65.00
Part Time Over 600Hrs		Office Supplies	

From:

g)	<u>Judicial - General</u>	
	100-1085-60100	200.00
	Full Time	
	100-1085-60100	1,800.00
	Full Time	
h)	<u>Highway Equipment Trust</u>	
	206-2060-61900-07	10,000.00
	Small Capital Purchases Other Mach	
i)	<u>Metro-East Park Recreation</u>	
	221-2211-68510	75,000.00
	Program Expenses	
j)	<u>Veterans Assistance</u>	
	225-2250-89000	500.00
	Contingencies	
k)	<u>Office on Aging</u>	
	226-2260-61400-01	7,094.15
	Program Expense	

To:

g)	<u>Judicial - General</u>	
	100-1085-62100	200.00
	Travel	
	100-1085-60110	1,800.00
	Part Time	
h)	<u>Highway Equipment Trust</u>	
	206-2060-81000-08	10,000.00
	Major Capital Purchase Vehicles	
i)	<u>Metro-East Park Recreation</u>	
	221-2211-63820	20,000.00
	Repair & Maint grounds	
	221-2211-63050	5,000.00
	Legal Services	
	221-2211-63150	50,000.00
	Advisory and Consulting	
j)	<u>Veterans Assistance</u>	
	225-2250-62100-05	500.00
	Travel Other	
k)	<u>Office on Aging</u>	
	226-2260-60100	1,900.96
	Full Time	
	226-2260-60110	2,271.07
	Part Time	
	226-2260-60600	173.74
	FICA	
	226-2260-60610	266.40
	IMRF	
	226-2260-60620	8.93
	Workmen's Comp.	
	226-2260-61030	1,946.44
	Printing & Binding	
	226-2260-61400-03	526.61
	Program Supplies Other	

From:

To:

			l) <u>NEW – TOBACCO GRANT</u>	
			237-2373-68510	2,200.00
			Program Expenses	
			m) <u>NEW-LAW ENFOR. TRAINING</u>	
			237-2373-68510	18,237.00
			Program Expenses	
n)	<u>Detention Home</u>		n) <u>Detention Home</u>	
	290-2900-61900	800.00	290-2900-61000	800.00
	Small Capital Purchase		Office Supplies	
o)	<u>Mental Health Court</u>		o) <u>Mental Health Court</u>	
	286-2860-60650	4,335.60	286-2860-60100	3,985.60
	Health & Life		Full-Time	
			286-2860-65150	350.00
			Telephone	

Upon motion by Mr. Lee and seconded by Mrs. Seibert, it was unanimously agreed to adjourn at 7:10 p.m.

Respectfully submitted,

TOM MAZIARZ, Manager
Central Services

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